



# Boone County Indiana Area Plan Commission Request for Proposals (RFP) Addendum

## RFP for Permitting Software

**Addendum No. 1**

**Date**

May 27, 2026

**Issued By**

Boone County Indiana  
Area Plan Commission  
116 W Washington St., Rm 101  
Lebanon, IN 46052

**Inquiries**

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**Proposal Submission Deadline**

3:00 PM ET on June 3, 2026

**Revision 1 CHANGE**

Page 4, Proposal Submission

Proposals must be received by the APC no later than 3:00 PM ET on June 3, 2026 to be considered. Interested vendors must submit one (1) electronic copy in Adobe PDF format via email by the submission deadline. ~~Five (5) hard copies must be delivered to the APC Office.~~ Proposals received after this date and time may not be considered. Proposals should be addressed as listed below.

Digital Submission:

[nschell@co.boone.in.us](mailto:nschell@co.boone.in.us)

Subject heading: RFP / Permitting Software

Physical Submissions:

~~Boone County Area Plan Commission~~

~~C/O Nicole M Schell~~

~~116 W Washington St., Rm 101~~

~~Lebanon, IN 46052~~

~~RE: RFP / Permitting Software~~

**Revision 2 ADD**

Page 2, Project Scope

While digitalization of paper/manual records is not required as part of the project scope, the APC would consider proposals for that service as an add-alternate to this project. Vendors providing an add-alternate to their proposal will not receive preferential consideration.

**Revision 3 ADD**

Page 5, Proposal Requirements, F. Cost Proposals

Include a separate itemized budget, including hourly rates, total fixed price, and/or any expenses for the add-alternate - digitalization of paper/manual records.

This addendum shall become part of the RFP and MAY be returned with the RFP.

RESPONDER \_\_\_\_\_ NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_