

**Boone County Health Board**  
September 17, 2025, at 6:00pm  
Lamar Meeting Room, Boone County Office Building

Board Members Present	HD Staff Present	Others Present
Michael Reynolds	Mendi Twitty	Bob Clutter
Tricia Wright	Vickie Foster	Security Officer
Lacey Henson	Abby Misner	Donnie Lawson
Crystal Jones	Kasey Bowen	Scott Pell
John Cowan	Melanie McNeeley	Dylan Wilson
John Casey	Claire Haughton	
Paulette Berger		

Welcome by Tricia

### Approval of Minutes

**Motion:** A motion was made to approve the minutes for the July 16<sup>th</sup>, 2025, meeting,

**Action:** Approve, **Moved by;** John Casey, **Seconded by;** John Cowan.

Motion passed unanimously.

### Old Business — Attorney update- None

### New Business

Appointment of Interim Health Officer:

Dr. Servies resigned from his position as Health Officer on Tuesday, September 9<sup>th</sup>. On Wednesday, September 10<sup>th</sup>, Dr. Crystal Jones has agreed to be our interim Health Officer.

**Motion:** A motion was made to approve Dr. Crystal Jones as the Interim Health Officer for Boone County with all duties and authorities by statue that come under the Health Officer position. **Action:** Approve, **Moved by;** John Cowan **Seconded by;** Michael Reynolds. Motion passed unanimously. Dr. Crystal Jones abstained from voting.

Appointment of Interim Health Department Administrator and Director of Nursing:

Lisa Younts resigned from her position as Administrator/Nursing and Vital Records Director on Thursday, September 4<sup>th</sup>. On Monday, September 8<sup>th</sup>, Mendi Twitty agreed to be the interim Administrator/Nursing and Vital Records Director, as requested by the Health Officer, Dr. Servies. The Board agreed to the appointment.

Tabled - discussion on public meetings and comments.

## Administrative Updates

Mendi Twitty gave this report.

Dr. Jones was welcomed as the Interim Health Officer and Mendi thanked the Health Board for allowing her to be the Interim Administrator / Nursing & Vital Records Division Director.

## Nursing & Vital Record Updates

Mendi Twitty gave this report.

- Our Vital Records program has issued 224 birth certificates, 915 death certificates.
- Communicable Disease Investigations: Our nurses investigated fifty-eight communicable disease reports.
- Tuberculosis: There have been nine new Latent TB cases reported. Three opted for treatment through the Health Department, three had a history of prior treatment, two opted for no treatment, and one was lost to follow up. Currently, there are five open LTBI cases: four being treated at the Health Department and one elsewhere.
- Lead: There have been eighteen new elevated blood lead levels reported with one home visit.
- The STD clinic operates on Thursdays from 9-11am and 2-4 pm. The clinic had seventeen patients from July through August.
- Immunizations: The routine immunization clinic continues Tuesdays by appointment only and had fifty-two patients with 104 vaccines given.

° We hosted two back to school vaccine clinics at the Health Department and one at Zionsville High School during their “Back to School Days”. We were able to vaccinate a total of **307** students and administered **618** vaccines during these three clinics.

° Our total vaccines administered during the months of July and August: **722**

° Years in comparison (immunizations administered July/August):  
**2023: 322                      2024: 317                      2025: 722**

° Our nurse administered the rabies vaccine series to a patient for post-exposure prophylaxis after they came into direct physical contact with a bat.

° Our nurses and immunization coordinator attended the 2025 Adult and Influenza Central Region Meeting in Carmel sponsored by the Indiana Immunization Coalition.

- We provided safe sleep education to seventeen families with seventeen pack 'n' plays distributed.

### **Community Outreach**

- Narcan: Our Health Educator provided training to twenty of the Zionsville School Nurses on the use and administration of Narcan. Sixty-five doses were provided.
  - ° Provided training for twenty-one people at the Advance National Night Out Event. Twenty-two doses were provided.
  - ° Eight doses given to Zionsville United Methodist Church, fifty doses given to the Boone County Jail.
- Tobacco Education: Our health educator partnered with the Boone County Cancer Society, Lebanon Community Schools, and Juvenile Detention Alternatives Initiative (JDAI) for an anti-tobacco education program. If a student is caught with a tobacco product, our health educator will provide a diversion course. Upon successful completion, it would lessen in-school suspension for the student.
  - ° Provided education on vaping and nicotine at the LHS Tiger Days (back to school event).
  - ° Educated over 800 LMS students on nicotine, vaping, and nicotine pouches.
  - ° Taught one tobacco diversion course.
- Participated in the first Family Opportunity Program community baby shower where our staff was able to provide four safe sleep classes with over 200 people in attendance.
- Participated in the Battle of the BBQ. Our health educator was able to provide community resources.
- Our staff participated in Serve Day hosted by Freedom Church. We provided water bottles to students along with the Boone County Resource Guide.
- We will be participating in the 17<sup>th</sup> annual Boone County Senior Expo. It is being held at the Boone County 4-H fairgrounds on Saturday October 4<sup>th</sup> from 9am-12pm. We will be offering free flu shots to those in attendance.
- Our 2025 flu campaign will begin on Monday October 6<sup>th</sup> where we will be offering free flu shots on a walk-in basis during our normal business hours.

- Covid question from Tricia about prescriptions to pharmacies.
- Dr. Weaver, IDOH – protocol for pharmacies to give the vaccine – John Cowan.
- Question about Narcan from Michael. Claire said she will get an answer. Dr. Jones gave some comments as well as Tricia.

## **Environmental Updates**

Abby Misner gave this report.

- **Foods**

In July, all first round inspections were completed for all permitted establishments in Boone County. A car drove through Starbucks, and they were temporarily closed until it was safely boarded back up. Thorntown had a water main break that took seven days to be repaired. All restaurants were closed in Thorntown during that event. In August, eight complaints were investigated. The Lebanon Middle School kitchen is now open after their new construction finished. The food inspectors gave a presentation to the LCSC staff on food safety.

- **Septic/Well**

In July and August, there were Twelve Letter of requirements issued, and Fourteen plot plans were reviewed. Twenty-two inspections were completed throughout the last two months. We are working with Hamilton County Health Department on permitting the new septic tanks at the Executive Airport. They will have a 6,000-gallon tank installed.

- **Housing/Pool/Lead**

In July and August, there were 19 housing inspections completed. Enforcement letters have been sent, and remediation processes have started. Garrett, our intern, was here for July and most of August. He is now back in Purdue for his sophomore year. Pool season went well this year. Most pools closed on Labor Day weekend. The lead inspectors completed a couple lead risk assessments.

- **Vector Control**

For July and August in Vector Control, twenty-two animal bites were reported. Trapping and sampling for West Nile Virus continued. One bat was taken to the state to test for rabies, and it came back negative.

- **Preparedness**

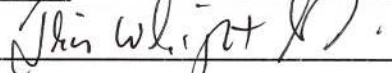
We hosted the ICS 300 and 400 level courses at the fairgrounds in July and August. Held the second bicycle rodeo giving out helmets at the Back-to-School night hosted by the YMCA. The preparedness coordinator has been involved in the planning of the County's Mass Casualty Incident that will take place in October.

## Misc. Business

Motion to Adjourn

**Motion:** A motion was made to adjourn, **Action:** Adjourn, **Moved by;** John Cowan  
**Seconded by;** Paulette Berger.  
Motion passed unanimously.

The next regular Local Health Board Meeting is scheduled for Nov. 19<sup>th</sup>, 2025, at  
**6:00pm** in the Connie Lamar Room.

  
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Tricia Wright, MD  
President - Health Board

  
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Crystal Jones, MD  
Boone Co. Interim Health Officer