

NOTICE OF SOLICITATION FOR ANNUAL FUEL BIDS

The Board of County Commissioners of Boone County, Indiana, hereby give notice that the board will receive sealed bids up to the hour of **8:30 AM, Monday, December 15, 2025**, at the Boone County Commissioner's Office located at **116 West Washington Street, Room 103, Lebanon, IN 46052**. The purpose of this bid is to furnish Boone County Departments with Gasoline and Diesel fuel for the year 2026. Any bids received after 8:30 AM on December 15, 2025, shall be returned to the bidder unopened.

The Boone County Commissioners will open all bids on **Monday, December 15, 2025, at their regularly scheduled meeting which begins at 9:00 AM**. All Bids are to be accompanied by a **bid bond in the amount of \$500.00** and Indiana State Board of Accounts Bid Form 95 or 96. The Boone County Director of Capital Investments will then review all bids prior to the Board's acceptance of bids. The following are being requested with this bid:

Gasoline and Diesel Fuel

Detailed Specifications and Bidder's Packets can be obtained either at the Boone County Facilities Department (127 W. Main St. Suite 306, Lebanon, IN 46052), at the Boone County Commissioner's Office, on the Boone County's webpage <https://boonecounty.in.gov/services/rfps/> or by calling (765) 483-5242 between the hours of 7:00 am and 3:30 pm, Monday through Friday.

Bids must utilize Standardized Bid forms provided in the 2026 Bidder's Packet and are to be enclosed in a sealed opaque envelope addressed to the Boone County Board of Commissioners with the name and place of business of the bidder stated on the envelope. They shall be marked "Bids for Gasoline & Diesel Fuel"

Once bids are submitted, they may not be altered or withdrawn for a period of sixty (60) days after the opening of the bids, providing the Board of Commissioners makes the award within the sixty (60) day period.

The Boone County Commissioners reserve the right to reject any and all bids and reserve the right to award any contract or purchase any fuel by specific geographic areas, to be determined after bids have been reviewed. The Boone County Commissioners reserve the right, after bids have been reviewed, that if there is no justification for more than one bidder for a particular item of the materials, they may award that contract to one bidder for the entire county. The Commissioners may exercise the right, at their discretion, to waive any informalities, or technicalities, in the bidding, so long as the intent and purpose of this notice have been conformed with, and to re-advertise. Bidders must accept these conditions without exception when bidding.

All bidders may reserve the right to allocate their product to their customers in a fair and equitable manner, if necessary, due to the deduction of allocation from the source of supply to the bidder in accordance with any directives for mandatory allocation issued by an appropriate agency of the federal government. However, the Boone County Commissioners reserve the right to purchase supplies from the supplier who has the fuel available at any time.

All bids on all items are to be firm for the entire year.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e., sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Tammy Rose, Commissioners Executive Assistant at (765) 483-4492.

Advertised Dates:
November 25, 2025
December 2, 2025