

BOONE COUNTY BOARD OF COMMISSIONERS

Meeting Agenda for August 19, 2024 at 9:00 AM

Connie Lamar Meeting Room
Boone County Annex Building
116 W. Washington St., Room 105
Lebanon, Indiana 46052

This is a friendly reminder that the Commissioners meeting will be open to the public. The Commissioners ask that Elected Officials/Department Heads to be mindful to members of the public and media as seating will be limited. There is a conference bridge functionality that is available to you.

ZOOM LINK- <https://zoom.us/j/4874385613>

Please mute your audio while on the call unless you are presenting an agenda item.

****Revised****

1. Call Commissioners' Meeting to Order.
2. Determination of Quorum and Pledge of Allegiance to the Flag
3. Approval of Minutes of the August 5, 2025 Commissioners' Meeting
4. Approval of August 15, 2024 Executive Session Memorandum
5. New Business
 - A. Legal Issues County Attorney
 - B. Childhood Cancer Awareness Month Stacy McClaine
 - C. Arts Council of Indianapolis, Inc Grant Agreement – READI 180 in Color Molly Whitehead
 - D. Veridus Group Owner's Representative Services Max Mendenhall
 - E. Kimley-Horn Agreement for Bridge 401 Nick Parr
 - F. Memorandum of Understanding with Whitestown Nick Parr
 - G. Memorandum of Understanding with Zionsville Nick Parr
 - H. Countywide Bridge Inspection Nick Parr
6. Old Business
 - A. Project Manager Updates Mike Nielsen
 - B. ARPA Project List Commissioners
7. Staff Reports
 - A. Area Plan
 - B. Capital Investments / Facilities Max Mendenhall
 - C. Health Department Lisa Younts / Abby Messenger
 - D. Highway Department Nick Parr
 - E. Human Resources Megan Smith
 - F. IT Support GUTS

8. Elected Officials

9. Document Signing

10. Acknowledgment of Correspondence

11. Adjourn

This agenda is subject to change after official notification. All times are approximate. The meeting may be extended depending upon the circumstances. The meeting will be held at the same time on the next Tuesday if the regularly scheduled Monday meeting has been canceled due to an emergency.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Kaylee Jessie, Executive Administrator at (765) 483-4492 or email: kjessie@co.boone.in.us.

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE AUGUST 19, 2024 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, August 19, 2024 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:00 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

The Minutes of the August 5, 2024 Commissioners' meeting were tabled.

IN THE MATTER OF EXECUTIVE SESSION MEMORANDUM

Commissioner Wolfe moved to approve the August 15, 2024 Executive Session Memorandum as presented. Motion seconded by Beyer; motion passed unanimously 3-0.

IN THE MATTER AMEND THE AGENDA

Commissioner Wolfe moved to amend the agenda to remove the Veridus Group Owner's Representative Services. In place of that, Max has other items for discussion. Motion seconded by Beyer; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Bob Clutter, County Attorney, presented the following item(s):

- 1) Performance Bonds for Peabody Farms East Sections 1 & 2 for acceptance.
 - Storm Drains/Section 1: \$607,167.55
 - Storm Drains/Section 2: \$460,087.10
 - TOTAL: \$1,067,254.65

Commissioner Wolfe moved to accept the Performance Bonds for Peabody Farms East Sections 1 & 2. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

2) Indiana Economic Development Corporation (IEDC) license agreement allowing Boone County Special Response Team (SRT) to utilize the premises (1561 W, 300 N, Lebanon, Indiana) for law enforcement training purposes, including house approaches, house entries, room clearing, and simulated SWAT scenarios. The training shall commence at 5:00 AM on August 12, 2024, and automatically terminate at 11:59 PM on August 16, 2024.

Commissioner Beyer moved to ratify the IEDC agreement. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

3) Commissioners letter to Scott Walker requesting a report regarding his services with the county to date. Commissioner Wolfe moved to ratify the Scott Walker letter. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF CHILDHOOD CANCER AWARENESS MONTH

Stacy McClaine, Boone County resident, requested authorization for a meaningful initiative that will raise awareness for Childhood Cancer during the month of September. Specifically, she proposed that the county properties be illuminated in yellow lighting throughout the month, and that signs be displayed on the courthouse lawn to support this cause.

Childhood Cancer Awareness Month, observed annually in September, is a time to honor and remember children and families affected by these devastating diseases, and to support those who continue to fight against childhood cancers. (She is a parent of a child who has battled cancer.) Yellow is the recognized color for Childhood Cancer Awareness, symbolizing hope, courage, and resilience in the face of these challenges.

By lighting county properties in yellow and displaying signs prominently on the courthouse lawn, Boone County can visibly demonstrate its commitment to supporting children and families impacted by cancer. This initiative will not only raise awareness within our community but also serve as a reminder of the ongoing need for research, support services, and improved treatments for childhood cancers.



Commissioner Wolfe moved to approve illuminating county properties yellow and displaying the signs on the courthouse lawn in support of Childhood Cancer Awareness Month in September. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

**IN THE MATTER OF ARTS COUNCIL OF INDIANAPOLIS, INC. GRANT AGREEMENT
– READI 180 IN COLOR**

Bob Clutter, County Attorney, presented the Arts Council of Indiana, Inc. matching grant agreement for the READI 180 in Color project.

Commissioner Wolfe moved to authorize Commissioner Lawson to execute the Arts Council of Indiana, Inc. matching grant agreement for the READI 180 in Color project upon receipt of the final draft. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF JACKSON SYSTEMS QUOTE

Max Mendenhall, Director of Capital Investments, presented the Jackson Systems quote in the amount of \$108,500 for the HVAC control upgrades for the courthouse and annex building. This item is included in the ARPA project list.

Commissioner Beyer moved to approve Jackson Systems quote. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF REYNOLDS EQUIPMENT

Max Mendenhall, Director of Capital Investments, presented the Reynolds Equipment quote in the amount of \$125,000 for the tractor and equipment for the jail and trail and maintenance. This item is included in the ARPA project list.

Commissioner Wolfe moved to approve the Reynolds Equipment quote. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF KIMLEY-HORN AGREEMENT FOR BRIDGE 401 REPLACEMENT

Nick Parr, Director of Highways, presented the PE agreement with Kimley-Horn for the survey, design, environmental and associated tasks required to develop the plans for the replacement of Bridge 401, which is on CR 300 S over Jackson Run east of Huddersfield Lane. This agreement includes evaluating alternatives that could save substantial expenses during the right of way and construction phases. The agreement also includes additional utility locating services that may be needed to avoid utility relocations and relocation costs that could be incurred. Indiana Department of Transportation (NDOT) has also changed their policy to now allow appraisals in the PE phase, which allows that task to begin 60 to 90 days earlier than on previous projects.

Commissioner Wolfe moved to approve the PE agreement with Kimley-Horn. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

**IN THE MATTER OF MEMORANDUM OF UNDERSTANDING
WITH WHITESTOWN & ZIONSVILLE**

Nick Parr, Director of Highways, presented the Memorandum of Understanding (MOU)'s with the Town of Zionsville and the Town of Whitestown that will allow us to work together on an asphalt rejuvenator project in 2025. The intent is to obtain reduced material and labor costs by having more quantities included and eliminating mobilization and demobilization expenses than if we were to bid our projects separately. We anticipate letting the project and covering the expenses for our roads and Zionsville and Whitestown will be responsible for the costs on their roads.

Commissioner Beyer moved to approve the MOU's with Zionsville and Whitestown. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF COUNTYWIDE BRIDGE INSPECTION

Nick Parr, Director of Highways, presented the agreement with VS Engineering for the Countywide Bridge Inspections for the next four-year cycle. Federal requirements indicate that all of our 195 bridges (structures over 20' in length) are required to be inspected every 24 months and the 10 bridges that have a category in poor condition have to be inspected every 12 months. Once this agreement has been executed, Indiana Department of Transportation (INDOT) will send a reimbursement agreement which allows us to get reimbursed for 80% of expenses incurred.

Commissioner Beyer moved to approve the agreement with VS Engineering for the Countywide Bridge Inspections. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

BOONE COUNTY JUSTICE CENTER PROJECT UPDATES

Michael Nielsen, Project Manager, presented the following updates for the Boone County Justice Center project:

Safety	<ul style="list-style-type: none"> ● Conducted OAC meeting #78. ● Project is rapidly approaching the 80% completion mark. ● On budget and on schedule. ● We are 108 days without a recordable safety incident. ● Hagerman continuing to push PPE and housekeeping continuing with almost 150 contractors on site daily. ● Massive cleanup of construction materials inside and outside of the buildings.
Issues	<ul style="list-style-type: none"> ● Max has ordered the appropriate 6-inch check valve and will install it as soon as it arrives. This alleviates any back flow issues into the existing pumps in the building. ● LFD walk through last week and we have to work through the FDC being more than 100 feet away from the closet fire hydrant. Might need to add another hydrant. The design team is working though this to see why this occurred.

Milestones accomplished since last update	<ul style="list-style-type: none"> • Electrical shutdown completed last week. Had a few minor issues but Max and his team were able to mitigate. • RTU’s 6, 8, 9 are up and functional. RTU 5 will be operational this week. RTUS in Unit A and B will all be operational by the end of this month. • County working with Health Department in the next few weeks to complete a soft walk through of kitchen area. • Knox box locations selected with LFD approval. • Lights in Unit A and Unit B installed • Evidence room lockers and other lockers final walk though and field measurements completed last week.
Schedule milestones to be accomplished	<ul style="list-style-type: none"> • The elevator in Building A. • Max is Working with BCSO on the shooting ranges about building up of the back stops or berms. • Continue to focus on Sanitary connection to the city. Main hold is the sanitary connection under the floor in the new training room. • Kitchen equipment start up this week. • Casework in Unti B to begin this week.
IT Related Items	<ul style="list-style-type: none"> • Continue to work on IT related items. Meeting this afternoon to discuss 137 It room connections for Infirmary and kitchen area.

TIMECLOCK PLUS PROJECT UPDATES

Michael Nielsen, Project Manager, presented the following updates for the TimeClock Plus (TCP):

- There was a letter drafted to be sent to Auditor Crum addressing the overtime policy for the Commissioners review/approval.

NEOGOV PROJECT UPDATES

Michael Nielsen, Project Manager, presented the following updates for the NeoGov Project:

- The next module in NeoGov is currently on hold as we wait for confirmation of funding by the council for CY 2025.

ARPA PROJECT LIST UPDATES

Kaylee Jessie, Executive Administrator, presented the American Rescue Plan Act (ARPA) project list updates.

The County’s American Rescue Plan Act funding plan as follows:

A. Proposed Actions to Support Public Health Expenditures.

- i. Investment in Boone County Drug Court – Estimated cost of \$80,000 (EC 1.13)
- ii. Infirmary and programming space at county correctional facility for treatment of inmates and to provide space for mental health and substance abuse programming – Estimated cost of ~~\$2,250,000~~ \$2,096,600 (EC 1.12)
- iii. Economic Development Corporation/Community Corrections life skills and financial training – Estimated cost of \$125,000 (EC 2.10)
- iv. Sylvia’s Child Advocacy Center (CAC) – Estimated cost \$21,400

- v. Boone County Child Advocacy Center (CAC) and Witham Hospital for Center of Hope – Estimated Cost of \$10,000 (EC1.12)
- vi. ~~Community Corrections Opioid Grant Match – Estimated cost \$225,000 (Removed – Boone County did not receive the grant.)~~

B. Proposed Actions to Respond to the Negative Economic Impacts of COVID-19.

- i. Grant to Convention and Visitors Bureau for lost revenues – Estimated cost of \$280,000 (EC 2.35)
- ii. Grant to Witham Hospital for lost revenues – Estimated cost of \$350,000 (EC 2.36)

C. Proposed Uses for the Replacement of Lost Public Sector Revenues.

- i. County information technology updates and cybersecurity improvements to protect citizen health data – Estimated cost of ~~\$350,000~~ **\$343,494.50** (EC 6.1)
- ii. Protective and remote equipment for Boone County Highway Department – Estimated cost of \$110,000 (EC 6.1)
- iii. Boone County Child Advocacy Center (CAC) for lost revenues - Estimated cost of \$21,400
- iv. HVAC Control Upgrades (Courthouse & Annex) – Estimated cost of \$125,000
- v. Tractor for Trail Maintenance - Estimated cost of \$125,000

D. Proposed Actions to Invest in Water, Sewer, Broadband, and Infrastructure.

- i. Advance wastewater generators project – Estimated cost of ~~\$132,000~~ **\$87,000** (EC 5.2)
- ii. Advance READI Grant Match – Estimated cost of ~~\$50,000~~ **\$25,000**
- iii. Thorntown sanitary sewer project and lagoon enlargement – Estimated cost of \$2,000,000 (EC 5.2)
- iv. Jamestown sidewalk improvement project – Estimated cost of \$400,000
- v. Broadband service expansion – Estimated cost of ~~\$2,000,000~~ \$260,000 (EC 5.21)
- vi. Jackson Run two-stage ditch improvements to County Road 650 East – Estimated cost of \$400,000 (EC 5.6)
- vii. Trailside 36-inch outlet across Main Street – Estimated cost of \$700,000 (EC 5.6)
- viii. Carroll regulated drain reconstruction – Estimated cost of ~~\$500,000~~ \$358,793.02 (EC 5.6)
- ix. Terhune drainage improvements – Estimated cost of ~~\$300,000~~ \$900,000 (EC 5.6)
- x. Grassy Branch regulated drain and two bridge replacements necessary for reconstruction – Estimated cost of ~~\$3,000,000~~ \$1,371,262.14 (EC 5.6)
- xi. Pearson regulated drain reconstruction and replacement or repair of bridges and culverts necessary for reconstruction – Estimated cost of \$200,000 (EC 5.6)
- xii. Regulated Legal Drain Improvement Projects - Estimated cost of \$508,000
- xiii. Bridge Replacement Projects - Estimated cost of \$650,000
- xiv. Bridge Rehabilitation Projects – Estimated cost of \$490,000
- xv. Small Structure Replacement Projects – Estimated cost of \$890,000
- xvi. Contour Data / LiDAR Readings for the Entire County - Estimated cost of \$67,960.81

E. Revenue Replacement and Administrative Expenses

- i. Costs of administering the program (EC 7.1)
- ii. Provision of government services, replacing lost revenue – All remaining funds (EC 6.1)

Commissioner Beyer moved to approve the revised ARPA Project List to reflect the reduced amounts as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF STAFF REPORTS

- APC –
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Nick Parr, Director of Highways presented the following item(s):

- 1) Bond release for Trimak Building Services LLC., Bond IN5711386. This is a permit bond in the amount of \$5,000 that was originally submitted October 20th, 2021. Commissioner Wolfe moved to approve the Bond release for Trimak Building Services LLC., Bond IN5711386. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Affidavit for payment to GM Development Companies LLC in the amount of \$2,791,803.38 for Draw Request 021 for construction of the Boone County Justice Center (BCJC) expansion project. Commissioner Wolfe approved the affidavit on August 13, 2024. Commissioner Beyer moved to ratify the affidavit for payment to GM Development Companies LLC. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 2) Claims Dockets – regular, prepays, payroll, and insurance. Commissioner Beyer moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners’ Meeting at 9:20 AM on Monday, August 19, 2024. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.