

BOONE COUNTY BOARD OF COMMISSIONERS

Meeting Agenda for June 17, 2024 at 9:00 AM

Connie Lamar Meeting Room
Boone County Annex Building
116 W. Washington St., Room 105
Lebanon, Indiana 46052

This is a friendly reminder that the Commissioners meeting will be open to the public. The Commissioners ask that Elected Officials/Department Heads to be mindful to members of the public and media as seating will be limited. There is a conference bridge functionality that is available to you.

ZOOM LINK- <https://zoom.us/j/4874385613>

Please mute your audio while on the call unless you are presenting an agenda item.

****REVISED****

1. Call Commissioners' Meeting to Order.
2. Determination of Quorum and Pledge of Allegiance to the Flag
3. Approval of Minutes of the May 20, 2024 and June 3, 2024 Commissioners' Meetings
4. New Business
 - A. Legal Issues County Attorney
 - B. D-Patrick Purchase Agreement Kent Eastwood
 - C. BCSSI/BATS Section 5339 Claim for Bus Replacement BCSSI/Commissioners
 - D. NFP Compensation Project Proposal HR/Commissioners
 - E. Lebanon Public Library Board Appointment Commissioners
 - F. Center Township Presentation Casey Samson
 - G. INDOT/LPA Construction Agreement Des No. 2003020 Nick Parr
5. Old Business
 - A. Henriott Confidentiality and Non-Disclosure Agreement Commissioners
 - B. Project Manager Updates Mike Nielsen
6. Staff Reports
 - A. Area Plan
 - B. Capital Investments / Facilities Max Mendenhall
 - C. Health Department Lisa Younts / Abby Messenger
 - D. Highway Department Nick Parr
 - E. Human Resources Megan Smith
 - F. IT Support GUTS
7. Elected Officials
8. Document Signing
9. Acknowledgment of Correspondence

10. Adjourn

This agenda is subject to change after official notification. All times are approximate. The meeting may be extended depending upon the circumstances. The meeting will be held at the same time on the next Tuesday if the regularly scheduled Monday meeting has been canceled due to an emergency.

The Board of Commissioners for Boone County Indiana acknowledges its responsibility to comply with the American Disabilities Act of 1990. In order to assist individuals with disabilities who require special services (i.e. sign interpretative services, alternate audio/visual devices, and amanuenses) for participation in or access to County sponsored public programs, services and or meetings, the county requests that individuals make request for these services forty-eight (48) hours ahead of the scheduled program, services and/or meeting. To make arrangements, contact Kaylee Jessie, Executive Administrator at (765) 483-4492 or email: kjessie@co.boone.in.us.

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE JUNE 17, 2024 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Monday, June 17, 2024 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Donnie Lawson	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Tim Beyer	Commissioner
Bob Clutter	County Attorney
Kaylee Jessie	Executive Administrator

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Lawson opened the meeting at 9:19 AM with a quorum of all three (3) Commissioners present and led the Pledge to the Flag in unison.

IN THE MATTER OF MINUTES

Commissioner Beyer moved to approve the Minutes of May 20, 2024 and June 3, 2024 Commissioners' Meetings as presented. Motion seconded by Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

There were no legal issues for today's meeting.

IN THE MATTER OF D-PATRICK PURCHASE AGREEMENT

Kent Eastwood, County Prosecutor, presented the D-Patrick purchase agreement of a 2022 Ford Explorer XLT for ratification. The total purchase agreement amount is \$34,109.00.

Commissioner Wolfe moved to ratify the D-Patrick purchase agreement. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF BCSSI / BATS SECTION 5339 CLAIM FOR BUS REPLACEMENT

Bob Clutter, County Attorney, presented the Boone County Senior Services Inc (BCSSI) / Boone Area Transit Systems (BATS) Section 5339 claim for the bus replacement for ratification. The total claim amount is \$53,734.00.

Commissioner Beyer moved to ratify the BCSSI/BATS Section 5339 claim for the bus replacement. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF NFP COMPENSATION PROJECT PROPOSAL

Kaylee Jessie, Executive Administrator, presented the proposal for the NFP compensation project on behalf of Human Resources. NFP (formerly First Person) conducted a salary study for Boone County in 2022. The proposal includes a 90-minute in-person meeting where NFP will introduce their past compensation project work to the newly established Compensation Committee. The total budget for the proposal is \$1,250.00, which is already allocated within the Human Resources' budget.

Commissioner Beyer reached out to Councilman Kenneth Hedge and Councilman Dan Lamar for feedback. Councilman Hedge expressed reservations about the proposal, stating it may not be necessary. Commissioner Beyer shared his perspective that he does not see a critical need for the presentation. Councilman Dan Lamar, however, voiced support for the meeting, citing his unfamiliarity with the details of the previous NFP Salary Study presentation and the importance of gaining clarity through direct engagement.

Megan Smith, Human Resources Director, attended virtually and emphasized the significance of bringing in NFP to explain the study's methodologies, job ranking processes, and recommendations. She noted her previous collaboration with former Councilman Don Lamb during the project, highlighting the need for current committee members to understand the study's foundation and its implications for managing wages, job descriptions, and new positions.

Commissioner Wolfe reported on his involvement in drafting the Compensation Committee bylaws and anticipated their finalization soon. He underscored the substantial financial implications managed by the County Commissioners and County Council related to wages, endorsing the proposed investment in NFP's presentation as valuable for guiding the Compensation Committee's recommendations.

Commissioner Lawson endorsed the proposal, expressing the need to gain a comprehensive understanding of the salary study as a committee member tasked with evaluating compensation and making recommendations to the council.

Debbie Ottinger, County Recorder, acknowledged the importance of the information to be shared at the meeting but raised concerns about the cost of the 90-minute session. She questioned the necessity of paying for additional sessions when the county had already funded the salary study. She expressed support for the information but questioned the appropriateness of charging for every instance of information sharing. Commissioner Beyer echoed Ottinger's concerns.

Megan Smith clarified that the county had already paid for the comprehensive study, which was finalized and adopted by the County Council. She explained that the current session with NFP involves a brief PowerPoint presentation but primarily focuses on allowing the Compensation Committee to interact directly with NFP, ask questions, and deepen their understanding of the study. She noted that ongoing assistance from NFP is covered under a pre-existing agreement with an hourly rate.

Commissioner Wolfe moved to approve the NFP compensation project proposal. Motion seconded by Commissioner Beyer; motion passed 2-1 (Beyer).

IN THE MATTER OF LEBANON PUBLIC LIBRARY BOARD APPOINTMENT

Bob Clutter, County Attorney, presented a letter on behalf of the Lebanon Public Library recommending the re-appointment of Aaron Wilhoite as a member of the Lebanon Public Library Board of Trustees for a fourth and final term. The proposed term would commence on July 1, 2024, and conclude on June 31, 2028. Currently serving as the Board Treasurer, Aaron Wilhoite is noted for his comprehensive understanding of the library's financials, banking procedures, and long-term strategic plans. He has effectively represented the community and demonstrated excellent leadership in his role as a board member.

Commissioner Beyer moved to re-appoint Aaron Wilhoite as a member of the Lebanon Public Library Board of Trustees. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF CENTER TOWNSHIP PRESENTATION

Casey Samson, Center Township Trustee, conducted a PowerPoint presentation outlining various aspects of the township's responsibilities, assistance types, application process, standards, appeals procedure, annual reporting, statistics, and contact information. The presentation spanned from [Recording 0:14:45] to [Recording 0:39:50], see Appendix #2 for PowerPoint.

The County Commissioners extended their gratitude to Casey Samson for his comprehensive presentation and acknowledged the significant efforts made by the Center Township Trustee office in providing assistance to the community.

IN THE MATTER OF INDOT/LPA CONSTRUCTION AGREEMENT DES NO. 2003020

Nick Parr, Highways Director, presented the Indiana Department of Transportation (INDOT) – Local Public Agency (LPA) Agreement (Des No. 2003020) for the construction of the intersection improvement project at CR 400 E and CR 100 S. It is a federal aid project, with federal funds allocated up to \$1,791,761.00. The funding arrangement is structured as a 90/10 match, with the federal government contributing 90% of the project costs and the local agency (LPA) responsible for the remaining 10%.

Commissioner Wolfe moved to ratify the INDOT/LPA Construction Agreement Des No. 2003020. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

HENRIOTT CONFIDENTIALITY AND NON-DISCLOSURE AGREEMENT

Dan Lamar, Councilman and Member of the Insurance Committee, presented an unfavorable recommendation regarding the Henriott confidentiality and non-disclosure agreement. The Insurance Committee convened last week to discuss the matter in detail. He emphasized that such action would deviate from our established policy, which includes addressing requests for proposals (RFPs) every three years to determine the most suitable broker for our health insurance program. Notably, the County Commissioners entered into an agreement with Apex Benefits following an RFP last fall, effective January 1 of this year. Lamar pointed out that Henriott had submitted a bid during the same RFP process but was not selected.

Lamar expressed concerns about the potential risks associated with releasing sensitive employee information to Henriott, particularly highlighting that Stop Loss data, essential for accurate quoting, is not available until the

third quarter. He cautioned against basing decisions on estimates rather than firm quotes, which could expose the county to unnecessary financial risks.

Commissioner Beyer reiterated during the discussion that Henriott’s proposal was offered free of charge and without any obligation. He expressed reservations about the restrictive verbiage in the non-disclosure agreement, particularly the clause limiting the use of confidential information for cost or price transparency tools. Beyer argued for transparency that serves the best interests of the county's constituents.

Commissioner Wolfe reinforced the county’s standard practice of issuing RFPs every three years for insurance brokers to ensure a thorough review process. He clarified that during the RFP process, the evaluation primarily focuses on service costs rather than claims costs, which are evaluated separately. Our insurance broker assists us with shopping for our health insurance policies. They typically present 3-5 proposals to the insurance committee for review and to make recommendations. The Insurance Committee then makes a favorable recommendation to the Commissioners. Wolfe reminded Commissioner Beyer that Boone County has a self-funded health insurance plan.

Councilman Lamar stated that if the Commissioners and/or the Insurance Committee were to decide that it was in our best interest to move forward with the claims data review, to do it with solid data when the Stop Loss becomes available to receive a certified proposal, not a rough estimate.

Commissioner Wolfe appreciates what Commissioner Beyer is trying to accomplish, but he believes the Insurance Committee and our current broker have done an excellent job thus far. He would not endorse this proposal or make a motion.

Commissioner Beyer proposed a motion to approve the Henriott Confidentiality and Non-Disclosure Agreement and release claims data when stop loss data becomes available in October. However, the motion did not receive a second and thus was not carried forward.

BOONE COUNTY JUSTICE CENTER PROJECT UPDATES

Michael Nielsen, Project Manager, presented the following updates for the Boone County Justice Center project:

Safety	<ul style="list-style-type: none">● Conducted OAC meeting #71.● Project is at 65% completion.● We are 58 days without a recordable safety incident.● Did have a delivery box truck that clipped a communication line, but the line was an old, decommissioned Comcast line. Hagerman notified both Lebanon Utilities and Comcast. No outage anywhere. Wind was causing the line to fluctuate.● We are currently averaging 150 workers on site daily.
Issues	<ul style="list-style-type: none">● Working with Lochmueller on the water issue coming back into building. We have given them all the information needed to find a solution.

Milestones accomplished since last update	<ul style="list-style-type: none"> ● Procurement of all equipment completed with purchase order or purchase. Working on delivery schedule for phased delivery. ● Crane on site on Friday to set last deep structure. ● Much of the curbing has been completed around the site for roadway. ● Kitchen floor is completed ● Dry Storage, Vent Fan, and both freezer and cooler are installed in kitchen. ● Most ceiling grids are installed in Building B and A. ● Exterior façade on building A and B continues to be a focus to get windows installed. ● Building E roof is well underway. Completely dried in.
Schedule milestones to be accomplished	<ul style="list-style-type: none"> ● Kitchen equipment will be installed this week. ● Both elevators continue to be installed. ● Lights will be installed in Building B kitchen and other areas this week. ● Window installation to begin tomorrow 6/18. ● Installation of Pauly Jail cells is happening this week. ● Finsing roof on E this week.

IN THE MATTER OF STAFF REPORTS

- APC –
- Capital Investments / Facilities – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

- 1) Commissioner Beyer commented that the Commissioners continue to receive notices regarding the elections. He has encouraged Dave Meyers to meet with some individuals. Beyer plans to continue discussion at the next Commissioners meeting.

IN THE MATTER OF DOCUMENT SIGNING

- 1) Veridus Group recommendation letter 084 to proceed with the approval of costs per the WSI Technologies quote dated 10/18/2023, specific to the digital voice logging system. The total quote amount is \$33,760.00.

Commissioner Beyer moved to ratify the Veridus Group recommendation letter 084. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

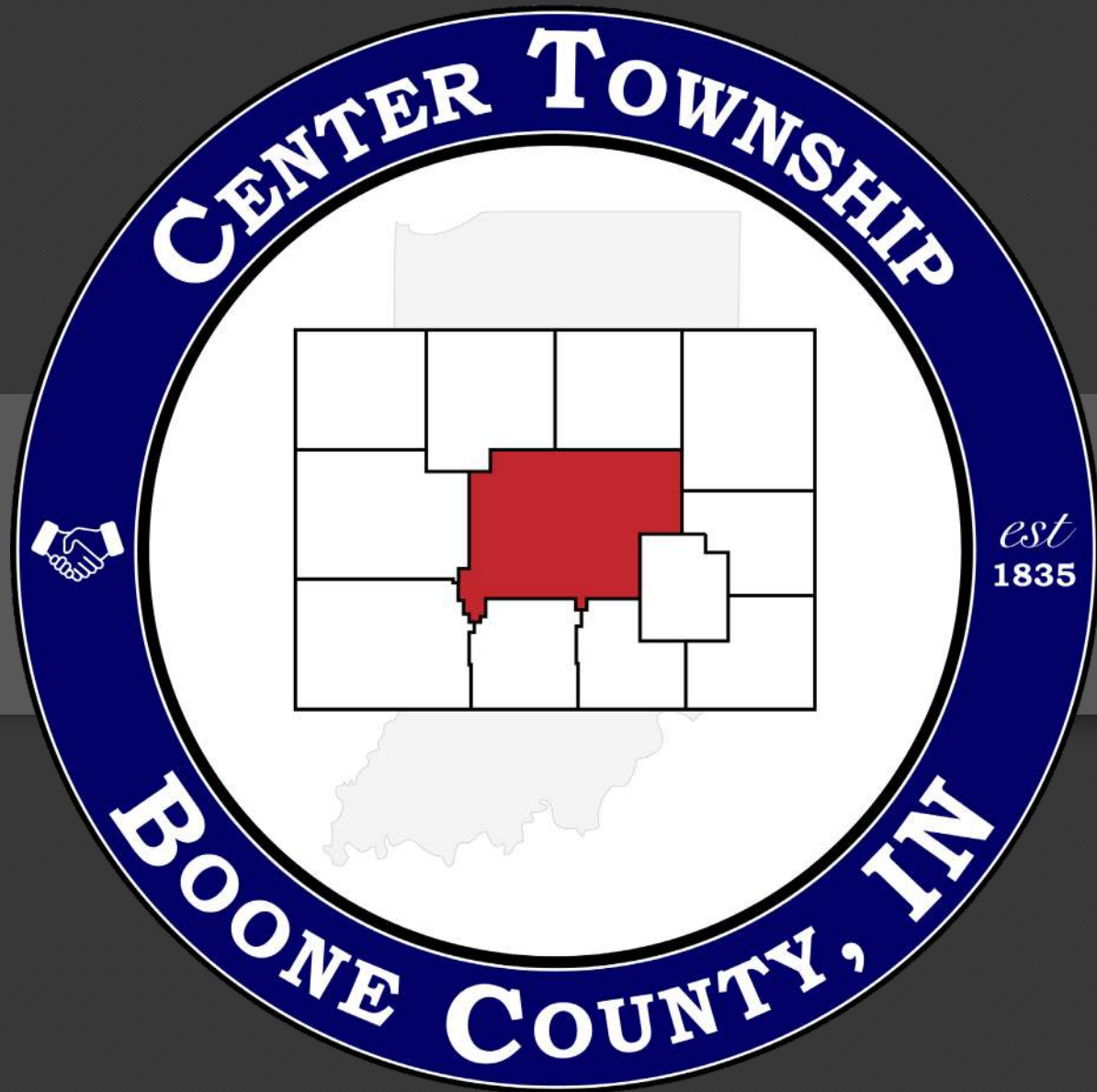
- 2) Claims Dockets – regular, prepays, payroll, and insurance.
Commissioner Wolfe moved to approve Budgetary Claims presented from the Auditor’s Office. Motion seconded by Commissioner Beyer; motion passed unanimously 3-0.

IN THE MATTER OF MAIL

See **(Appendix #3)** for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Beyer moved to adjourn the Boone County Commissioners' Meeting at 10:22 AM on Monday, June 17, 2024. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

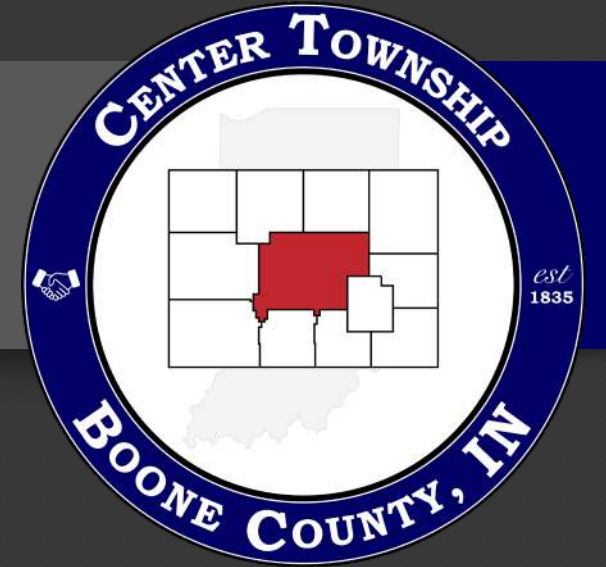


Boone County Commissioners

June 17, 2024

Township Responsibilities

IC § 36-6-4-3



Township Assistance | IC 12-20 & IC 12-30-4

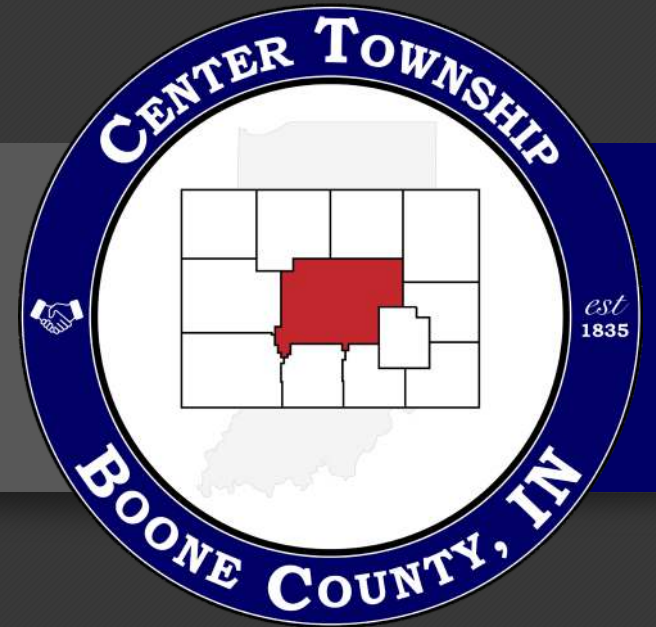
Care of Cemeteries | IC 23-14-68

Fire Protection | IC 36-8-13

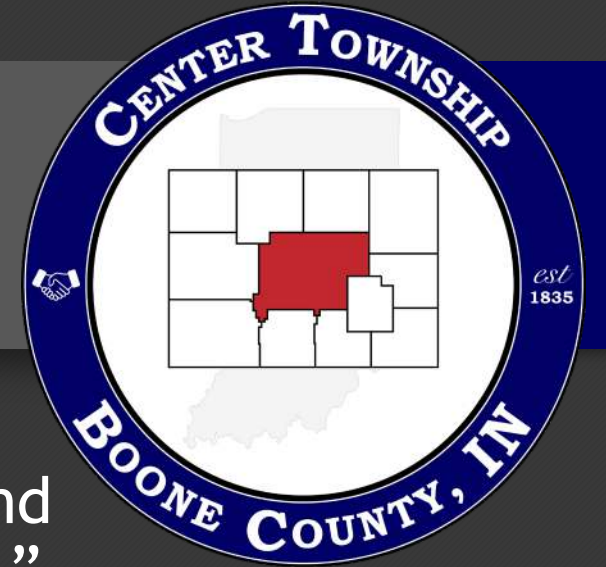
Noxious Weeds | IC 15-16-8-4

Public Notary | IC 33-42-5-1

Township Assistance



Township Assistance



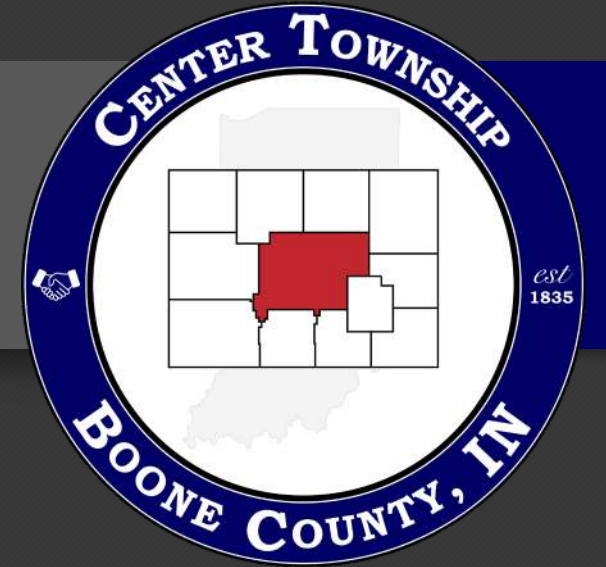
“The purpose of this article is to provide necessary and prompt relief to the citizens and residents of Indiana.”

- IC 12-20-1-1

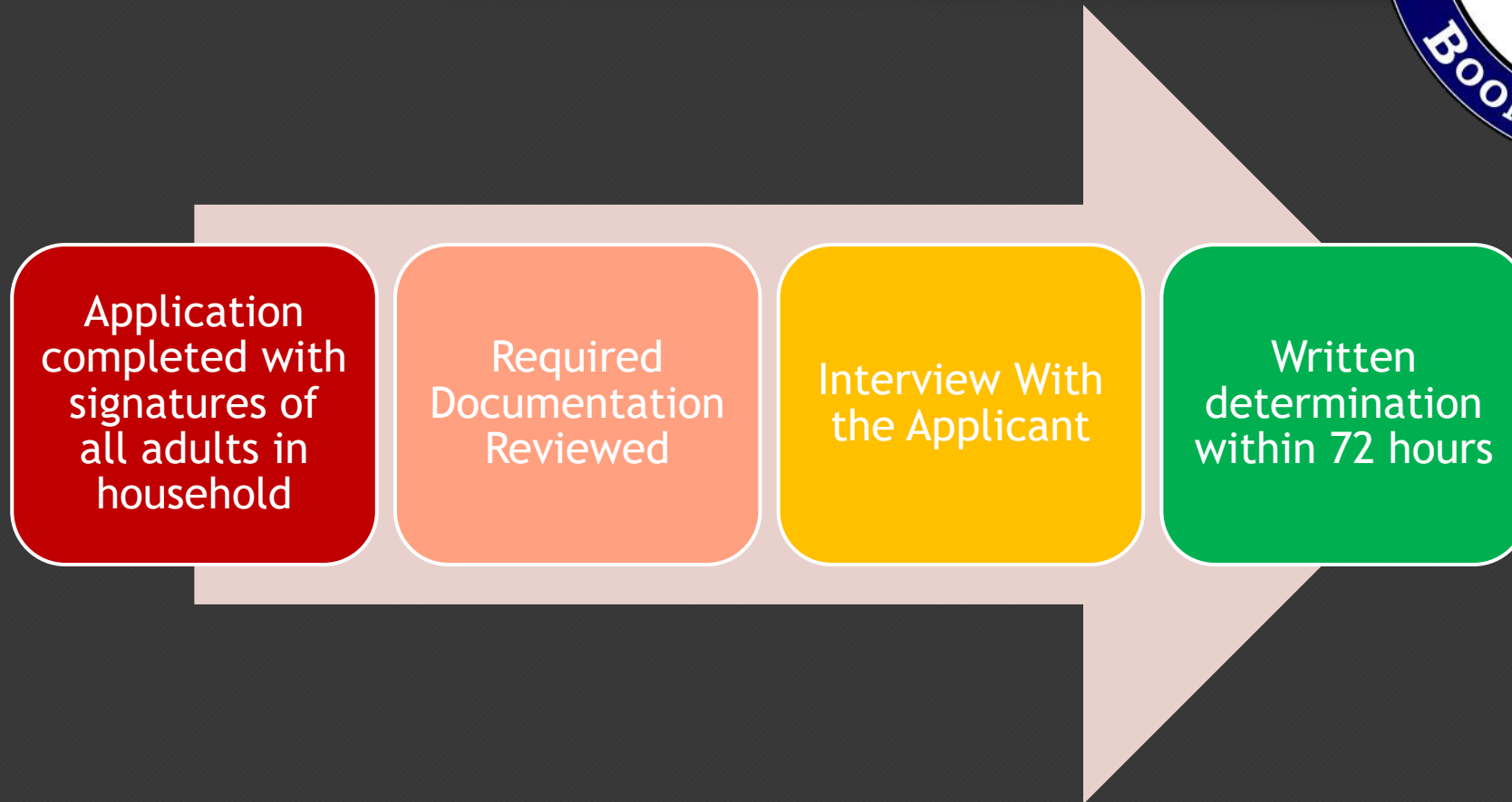
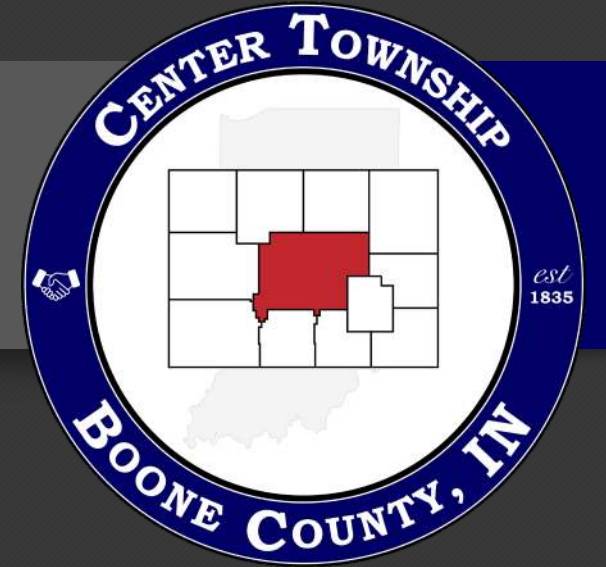
- Available in each township that has a trustee
- Must apply in the township of residence

Township Assistance Assistance Types

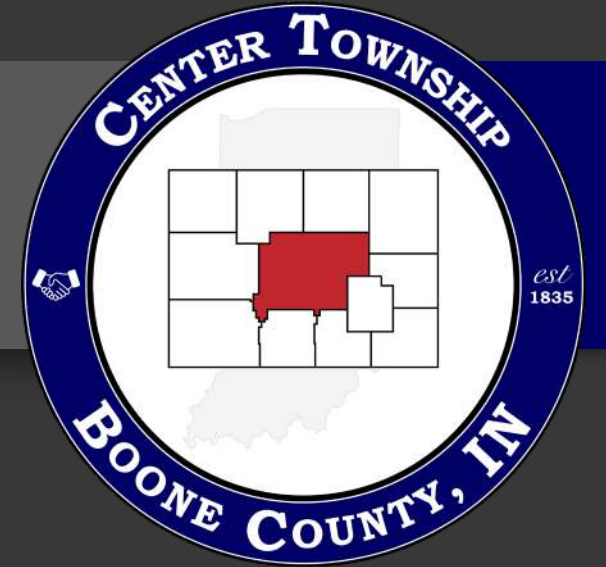
- Rental or Mortgage
- Utilities or Fuel
- Food
- Transportation
- Burials
- Medical Expenses



Township Assistance Application Process



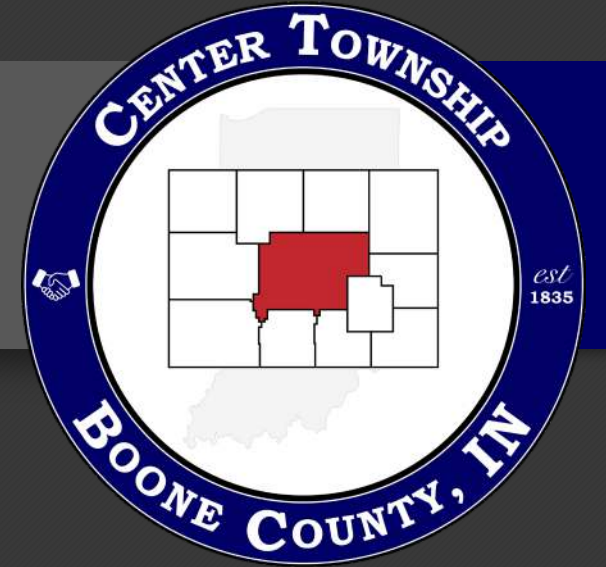
Township Assistance Application Process



Official Form | TA-1

- Online Submission - Center Twp Only in Boone County
- In Person
- Print from Township Website

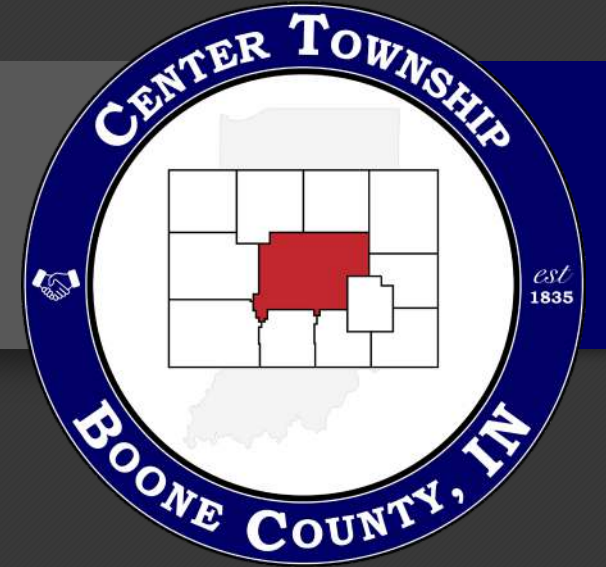
Township Assistance Application Process



Required Documents

- Identification
- Residency
- Income Verification
- Current Bills
- Receipts of All Expenses

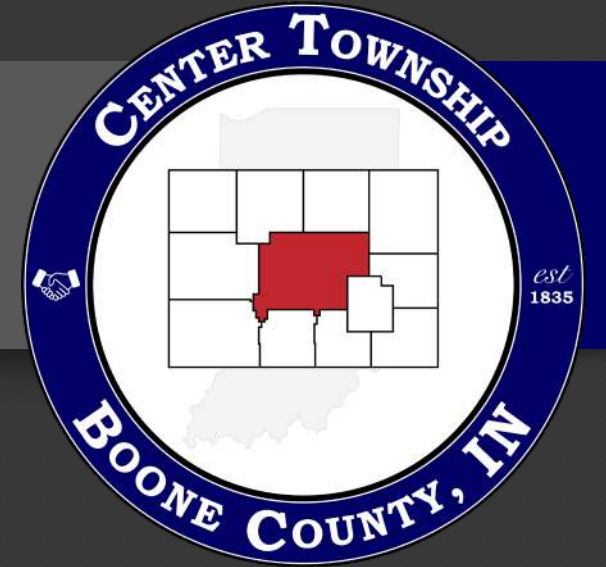
Township Assistance Application Process



Interview

- Meet with the applicant in person
- Discuss current and immediate needs
- Verify information provided
- Request additional information as needed

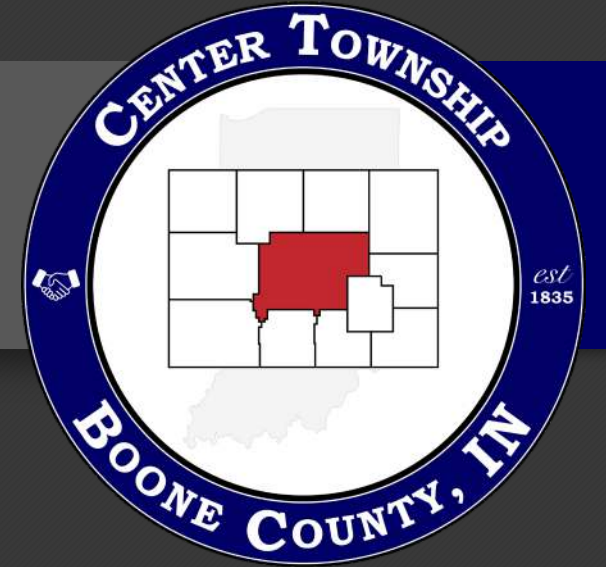
Township Assistance Application Process



Determination

- Based on Township Standards
- Distribution of assistance within 7 days
- Right to Appeal - IC 12-20-15-1

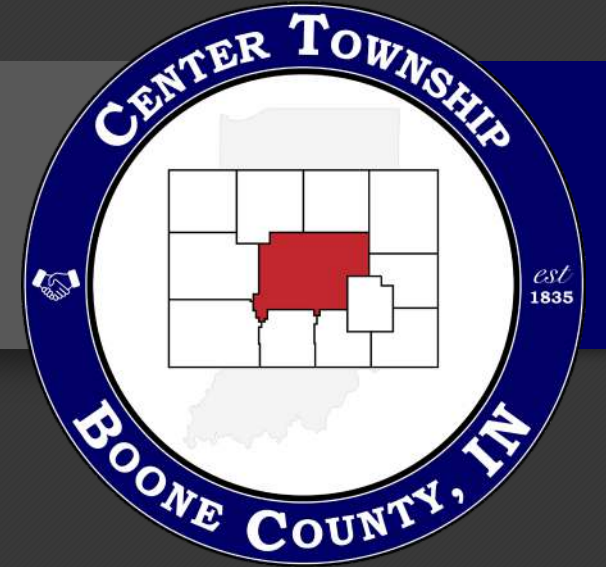
Township Assistance Township Standards



Township Standards are required by IC 12-20-5.5-2

- Reviewed and Approved Each Year
- Filed with County Commissioners
- Posted Online and in Township Office

2024 TA Standards | Appendix A

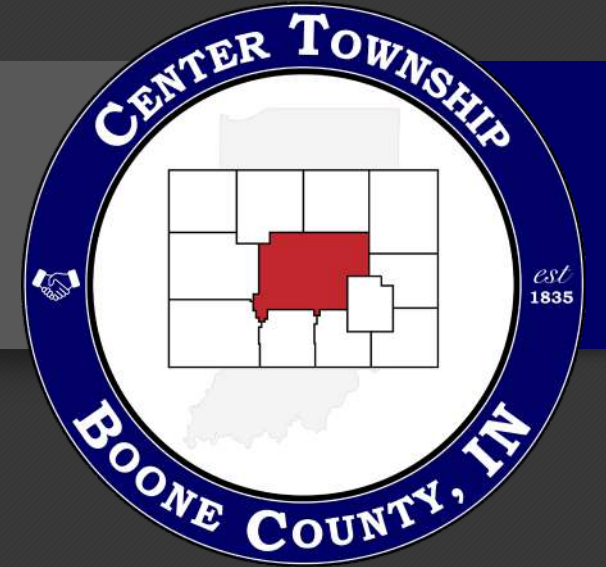


APPENDIX A - Income

Size of Household	Monthly Income
1	\$1,823
2	\$2,465
3	\$3,108
4	\$3,750
5	\$4,393
6	\$5,035
7	\$5,678
8	\$6,320

For each additional family member, add \$590 Monthly.
Figures based on 150% of the 2023 Poverty Guidelines published by the United States Department of Health & Human Services.

2024 TA Standards | Appendix D



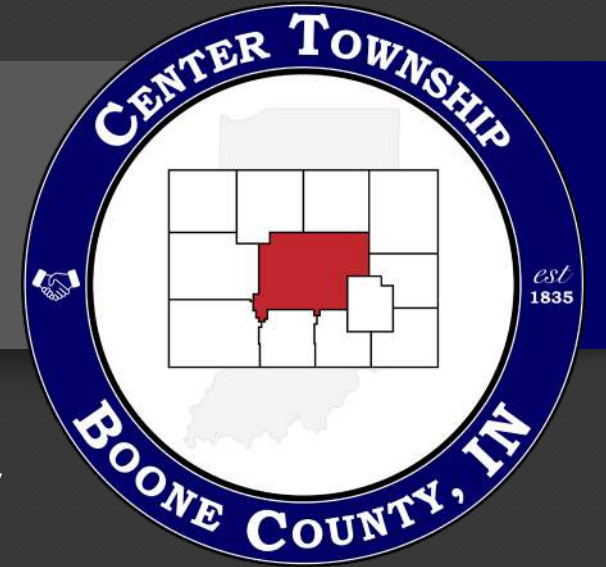
MAXIMUM ALLOWANCES FOR SHELTER

Size	Efficiency	1 BR	2 BR	3 BR	4 BR
Maximum Rent	\$982	\$1,145	\$1,349	\$1,758	\$2,126

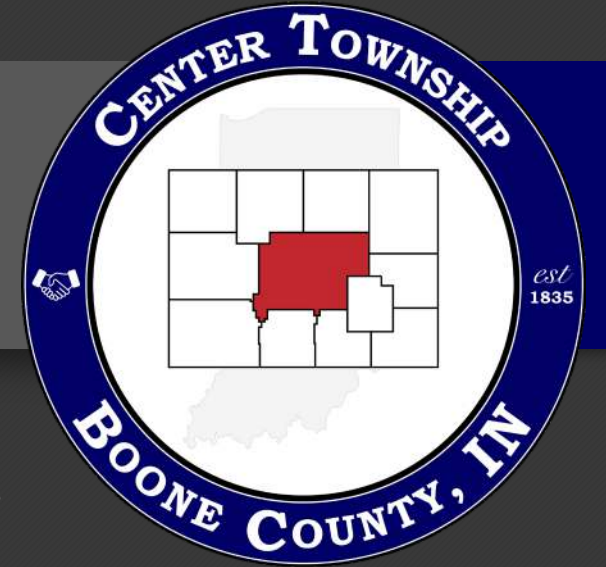
FY 2024 Fair Market Rent Documentation System

Township Assistance Appeals

In accordance with IC 12-20-15-1, if an applicant for or recipient of township assistance is not satisfied with the decision of the township trustee as an administrator of township assistance, the applicant or recipient may appeal to the Boone County Board of Commissioners.



Township Assistance Appeals



- Applicant must make the appeal within 15 days after the Trustee determines assistance
- Commissioners must hear the appeal within 10 working days after the appeal is received
- Commissioners are to use township assistance administrative standards
- Trustee may appeal Commissioner's decision in court

Township Assistance Appeal Form

APPEAL RIGHTS AND PROCEDURE FORM

Case Number: _____

Applicant Name: _____

1. The hearing on your appeal may be conducted by the board of county commissioners or by a hearing officer appointed by that board within ten (10) working days after your appeal is received. In hearing the appeal, the board shall be governed by the uniform relief standards of eligibility and need established by the township trustee, to the extent the standards comply with existing law, for granting poor relief in the township.
2. At the hearing of your appeal you shall appear in person, may retain counsel, and may have persons speak in your behalf. This office is also entitled to be represented. However, you have the right to examine any evidence it introduces and to cross-examine its witnesses. You will be notified of the decision of the board within five (5) working days after the hearing.
3. If you wish to appeal the above action, fill out the appeal request form below.
4. You or the township trustee may appeal a decision of the board of county commissioners to a circuit or superior court in the county. In hearing an appeal, the court shall be governed by uniform relief standards of eligibility and need established by the township trustee for granting poor relief in the township. If legally sufficient standards have not been established, the court shall be guided by the circumstances of the case.

APPEAL REQUEST - TOWNSHIP ASSISTANCE ACTION

Boone County Board of Commissioners
116 W Washington St
Lebanon, IN 46052
Telephone: (765) 483-4492 Fax: () - _____

Date: _____

You are hereby notified of an appeal to the action taken by the Township Trustee, CENTER TOWNSHIP BOONE COUNTY, Indiana, on the Township case of the undersigned, and a hearing is requested for the following reason(s):

I certify that the above statements are true and correct to the best of my knowledge and belief.

*** ALL PAGES MUST BE SENT WHEN FILING AN APPEAL ***

Name

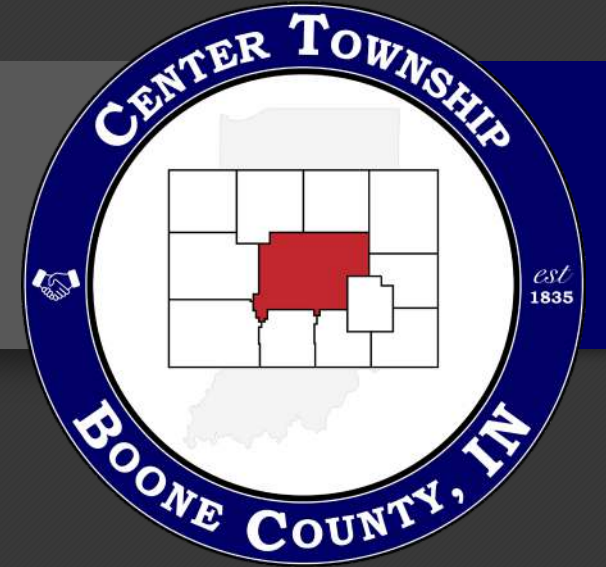
Address

Telephone

_____, IN _____
City or Town

Zip Code

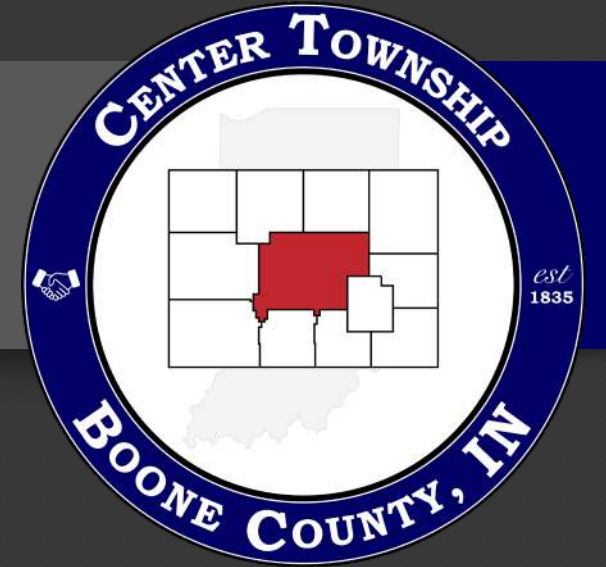
Township Assistance Annual Report



Township Assistance Annual Report (TA-7) is presented annually on or before the third Tuesday in February as part of the Annual Financial Report.

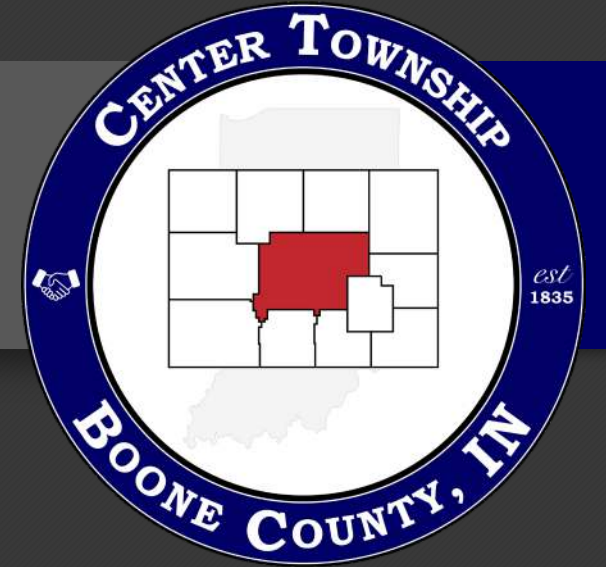
- Statistical report of assistance
- No private information is shared

Township Assistance Annual Report | 2023



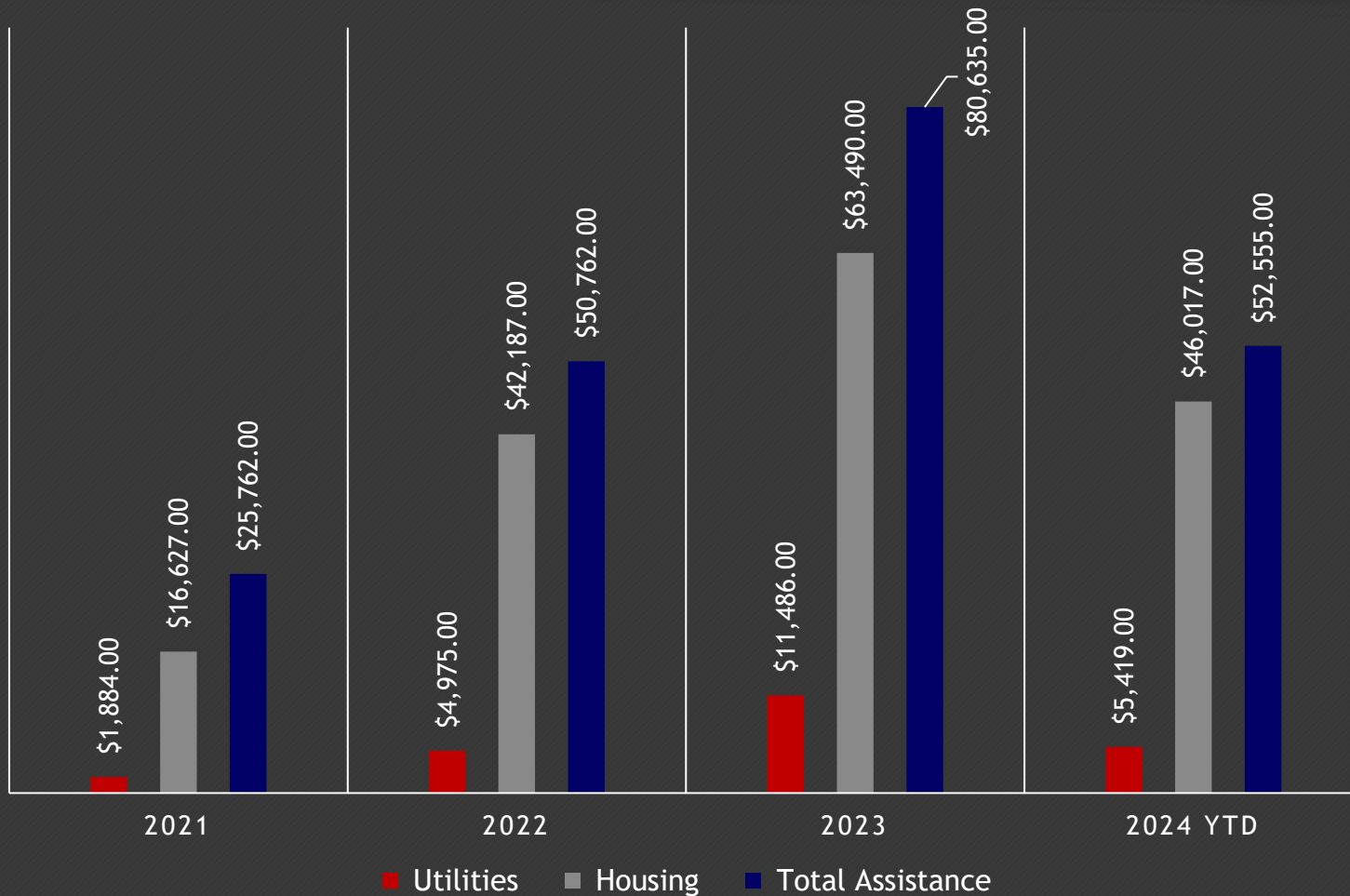
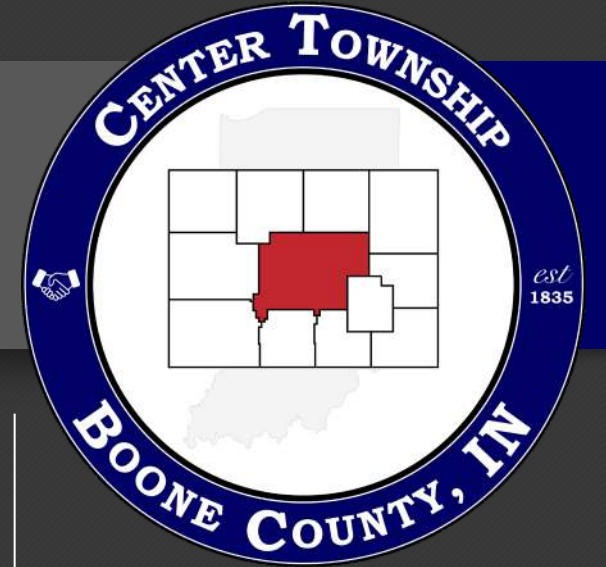
- 123 Applicants
- 172 Disbursements of Assistance
- Total of \$80,635.00
 - \$63,490 - Housing
 - \$11,486 - Utilities
 - \$5,000 - Burial
 - \$658 - Other Assistance

Township Assistance YTD 2024 Assistance

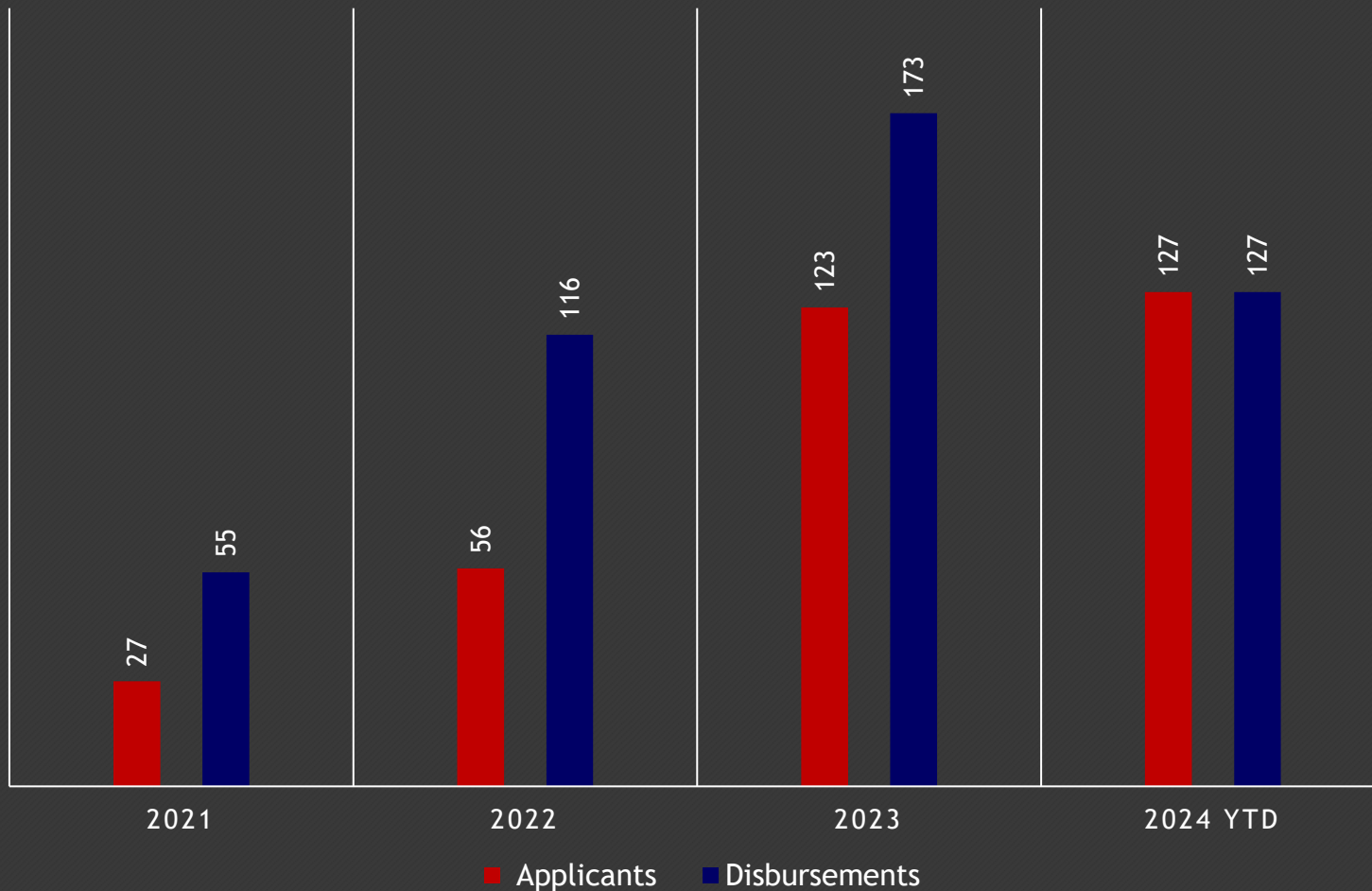
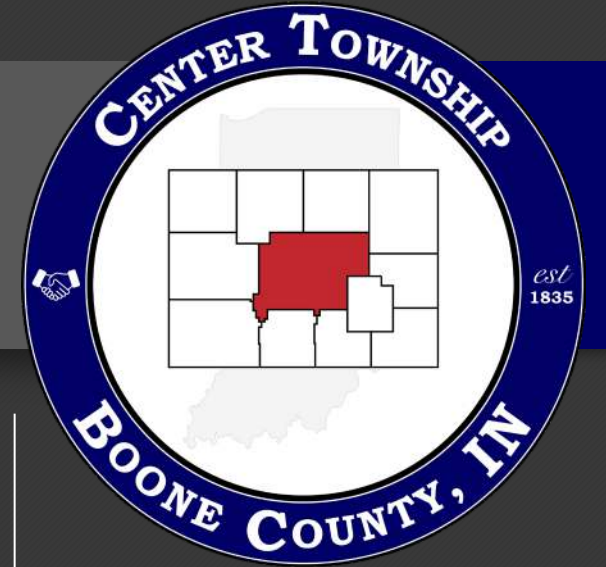


- 127 Applicants
- 127 Disbursements of Assistance
- Total of \$52,555
 - \$46,017 - Housing
 - \$5,419 - Utilities
 - \$1,119 - Other Assistance

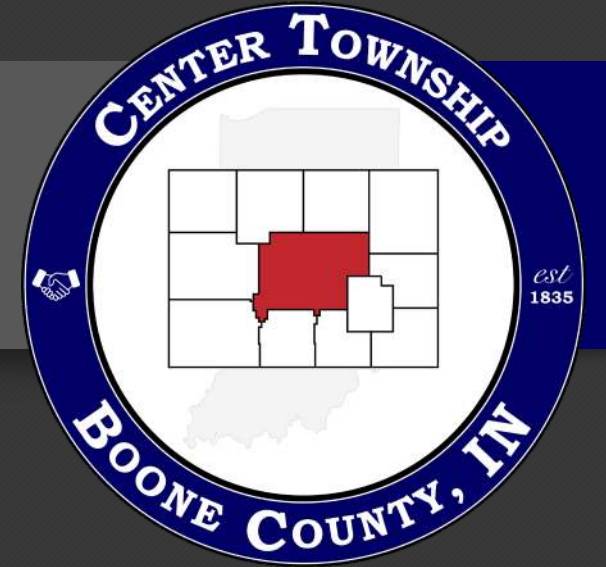
Township Assistance Comparison by Year Disbursements



Township Assistance Comparison by Year Applicant Requests

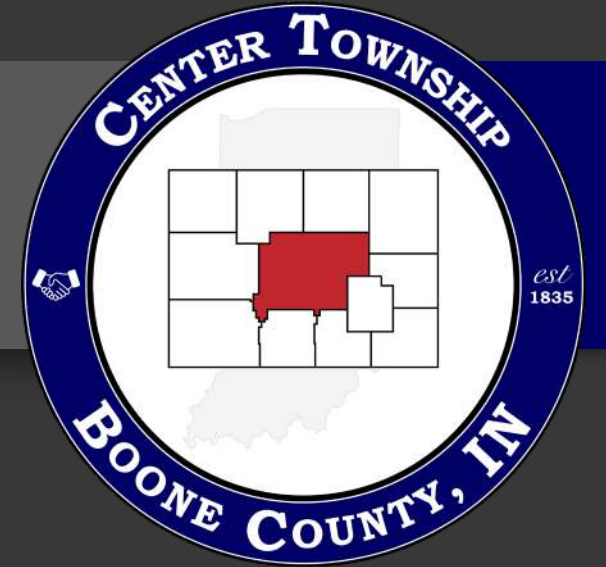


Township Assistance Increase Explanation



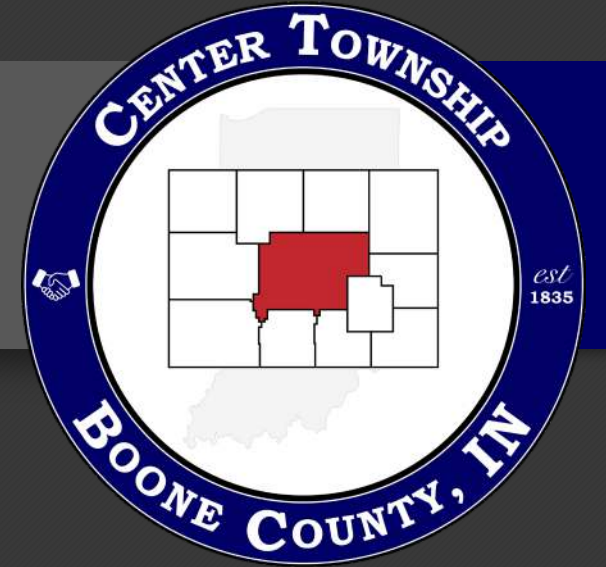
- Accessible Office
 - As of July 2023
 - Moved to 320 N East St
 - Private Office
 - Walkability for the majority of applicants
- Full Time Staff
 - As of January 2024
 - One Full Time Investigator
 - One Part Time Investigator
 - Additional Staff Expected 2025

Township Assistance Increase Explanation



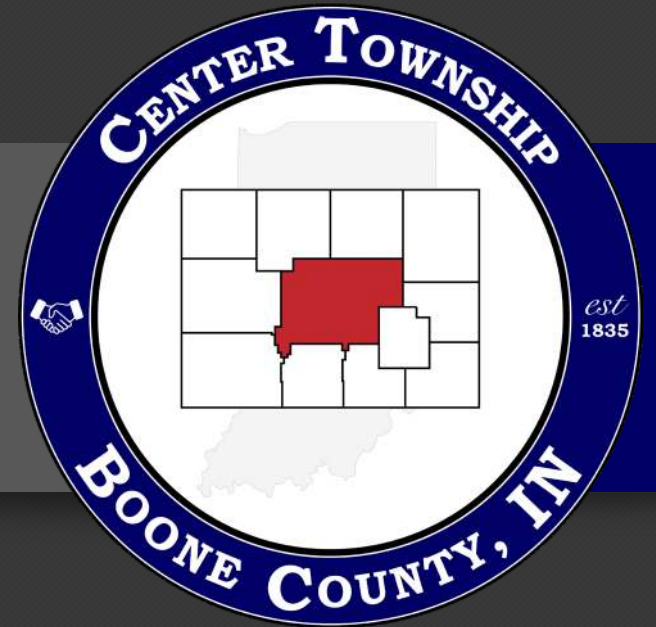
- Township Standards
 - As of January 2023
 - Previously updated prior to 2011
- Eliminated Barriers
 - Removed Illegal and Discriminatory Requirements
 - Denying Applicants with Felonies
 - Denying Applicants with Pending Criminal Charges
 - Denying Applicants based on minimum 6 month residency
 - Denying Applicants that have received assistance in past 180 days

Township Assistance Increase Explanation

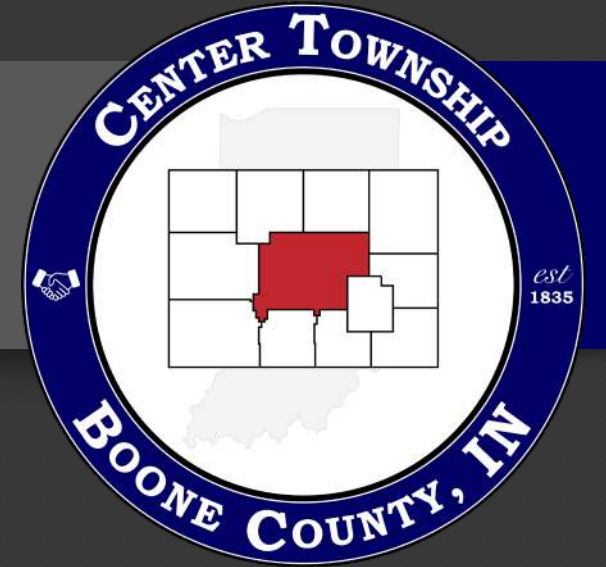


- Online Availability
 - As of January 2023
 - Can Apply Online
 - Standards and Requirements Posted
 - Social Media
- Communication and Community Awareness
 - As of January 2023
 - Email access to all staff and published for the public
 - As of March of 2023
 - 24/7 Emergency Telephone line
 - As of July of 2023
 - Office Phones and Voicemails available remotely

Care of Cemeteries



Care of Cemeteries

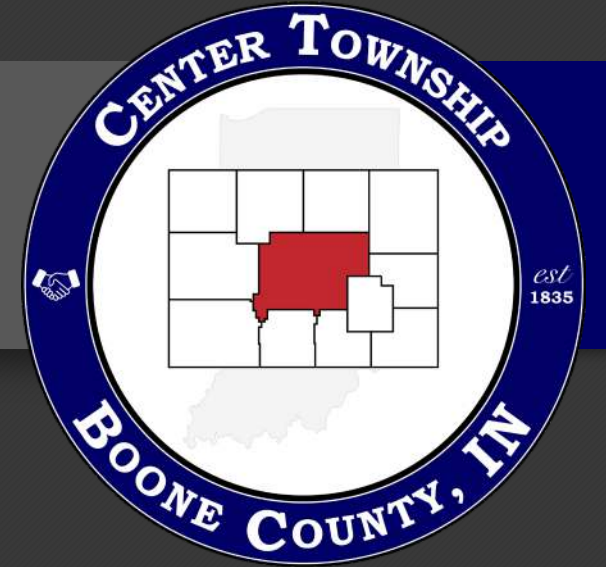


The trustee of each township shall locate and maintain all the cemeteries that are (1) without funds for maintenance; (2) was in existence on February 28, 1939; and (3) is operated by a nonprofit organization or is not managed by any viable organization of this chapter that are within the township.

IC 23-14-68

Care of Cemeteries

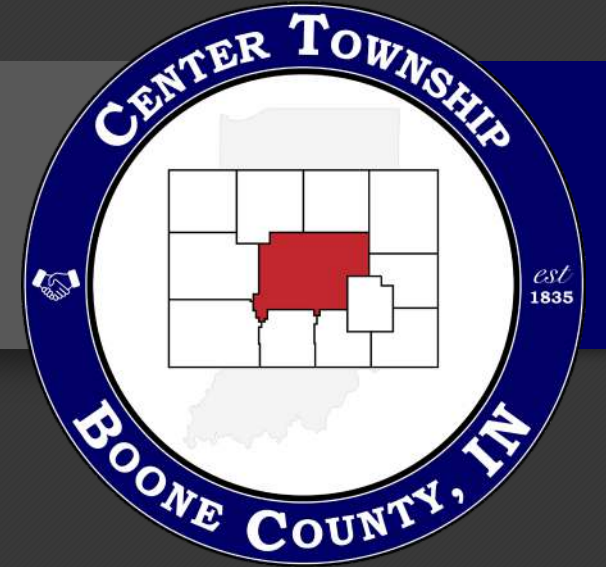
Center Township Cemeteries



- Robinson
 - 2200 S John Shaw Rd
- Center Church
 - 2590 E SR 32
- Beck
 - 3001 N US 52
- Brockway Cemetery
 - 2700 Budd Rd
- Cedar Hill
 - 502 N Park St

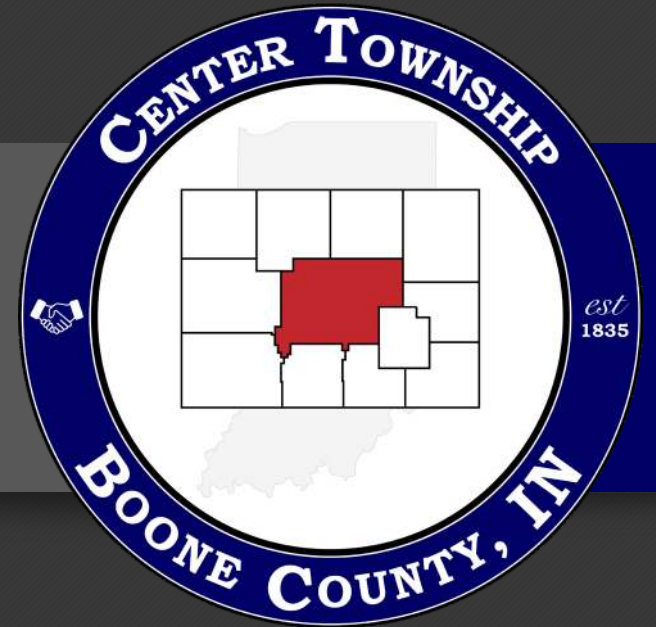
Care of Cemeteries

Center Township Cemeteries

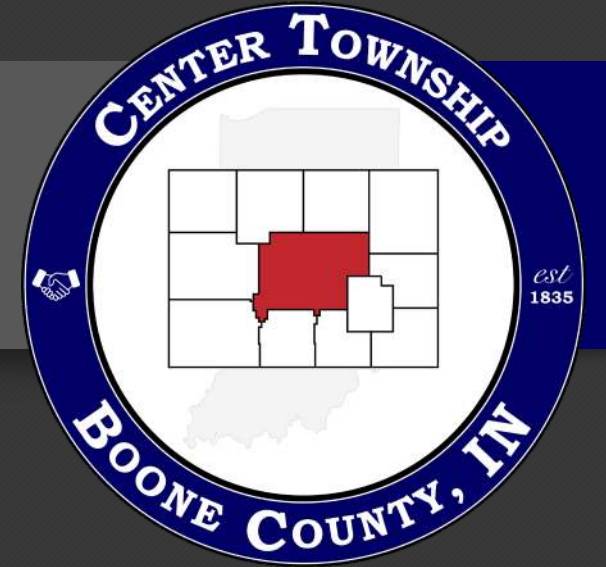


- Establishing a Master Plan to update and repair current cemeteries
 - Adopting late 2024
 - Identify Available Plots
 - Fix Headstones
- Public Meetings will be announced in the coming months for input on repairs and maintenance
- Currently mowed and maintained for access.

Fire Protection



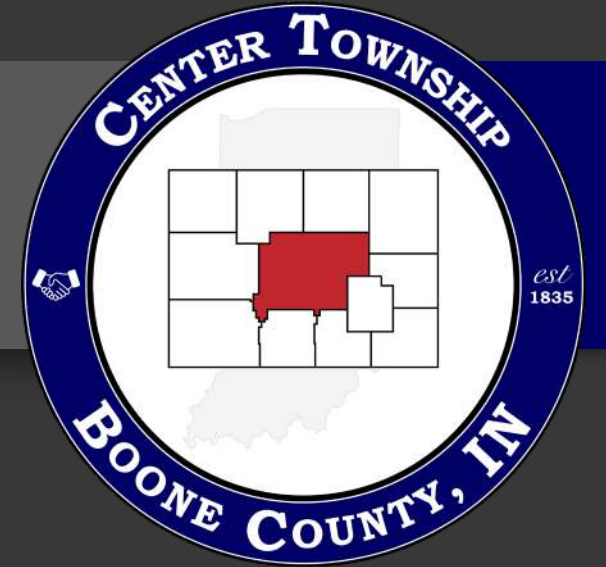
Fire Protection



If a majority of the owners of taxable real property residing within and owning real property within that part of a township located outside the corporate boundaries of a municipality petition the township executive and legislative body to provide fire protection in that part of the township, the executive and legislative body shall grant the petition and proceed without delay to provide for fire protection.

IC 36-8-13-2

Fire Protection

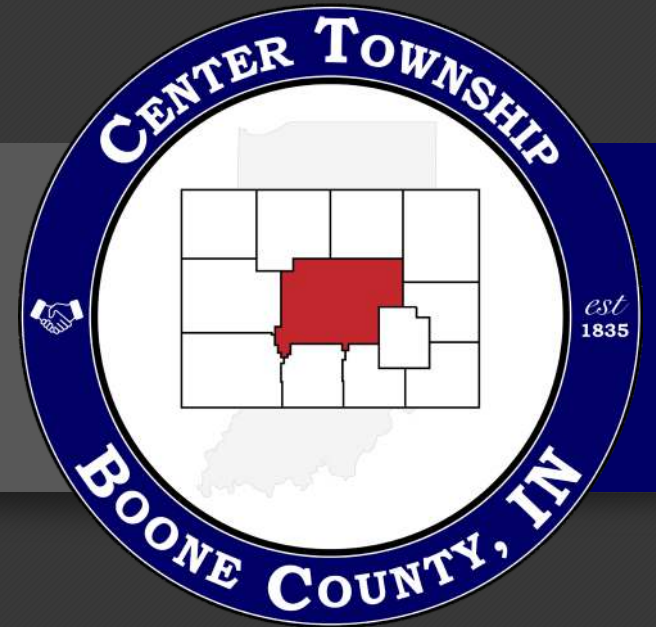


Center Township Fire Department

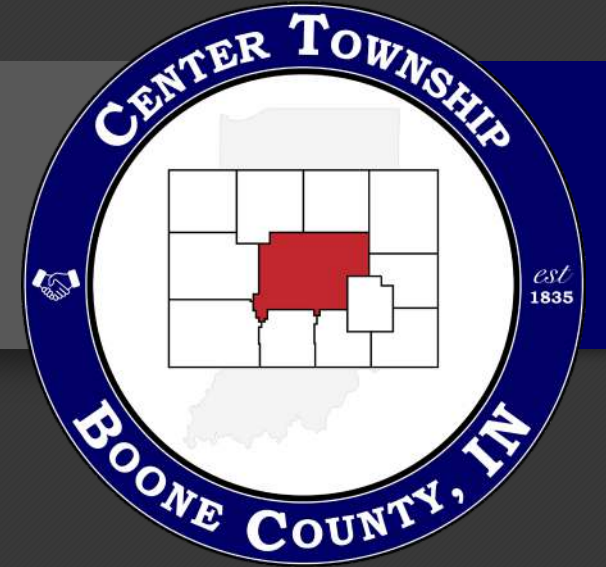
- 6 Full Time Staff
- 15 Part Time Staff
- 2 Part Time Admin Staff

- Apparatus
 - Engine
 - Tanker
 - Grass
 - Rescue
 - UTV

Noxious Weeds



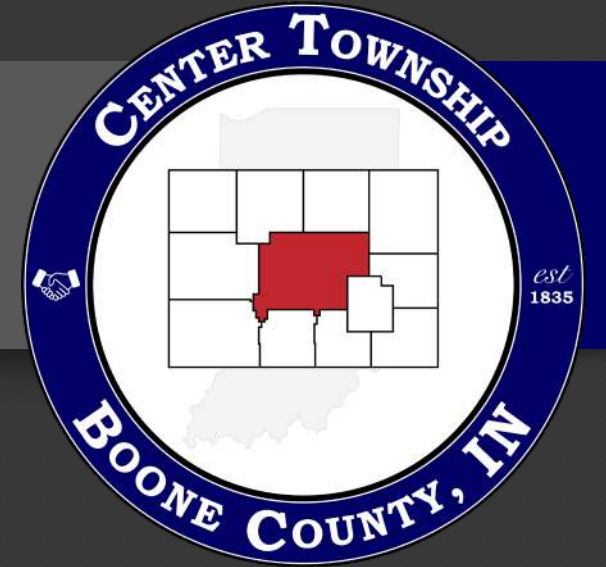
Noxious Weeds



If a township trustee: (1) has reason to believe that detrimental plants may be on real estate; and (2) gives the owner or person in possession of the real estate forty-eight (48) hours notice under subsection (e); the township trustee may enter the real estate to investigate whether there are detrimental plants on the real estate.

IC 15-16-8-4 (a)

Noxious Weeds

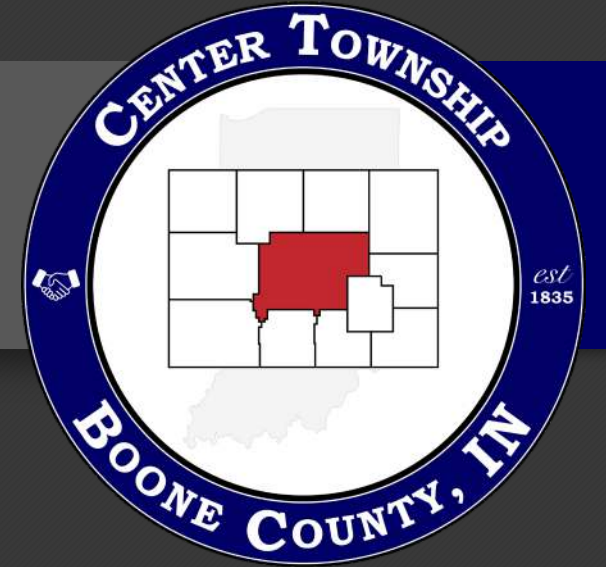


If the county has established a county weed control board under IC 15-16-7, the township trustee may notify the county weed control board of the real estate containing detrimental plants, and the board shall either assume jurisdiction to control the detrimental plants or decline jurisdiction and refer the matter back to the township trustee. The county weed control board shall notify the township trustee of the board's decision.

IC 15-16-8-4 (d)

Noxious Weeds

Boone County Weed Control Board



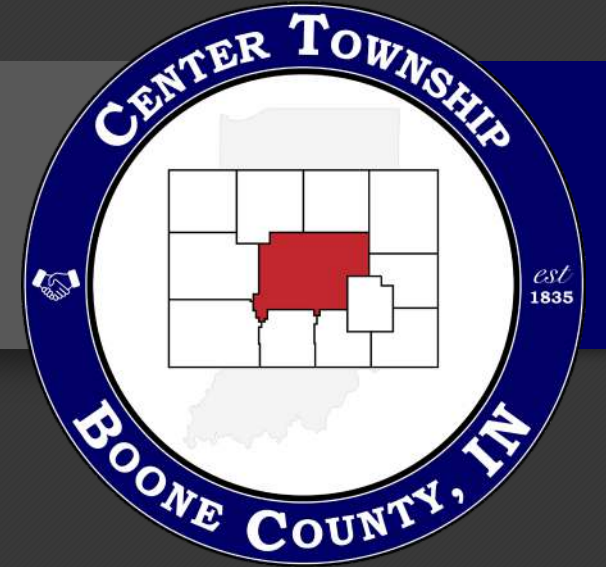
§ 31.03 WEED CONTROL BOARD

- (A) A weed control board is now established pursuant to I.C. 15-3-4.6-1 and shall be known as the Boone County Weed Control Board.
- (B) Those members of the Boone County Weed Control Board shall have all of the powers and duties as contained in I.C. 15-3-4.6, including those powers specifically contained in I.C. 15-3-4.6-4.
- (C) Any person who fails to begin a program recommended by the Weed Control Board to control and contain noxious weeds within the time period prescribed in I.C. 15-3-4.6-6 is guilty of a Class C infraction.
- (D) All provisions of I.C. 15-3-4.6 shall be adopted hereby and incorporated herein

Ord 82-9 (4-19-1982)

Noxious Weeds

Boone County Weed Control Board

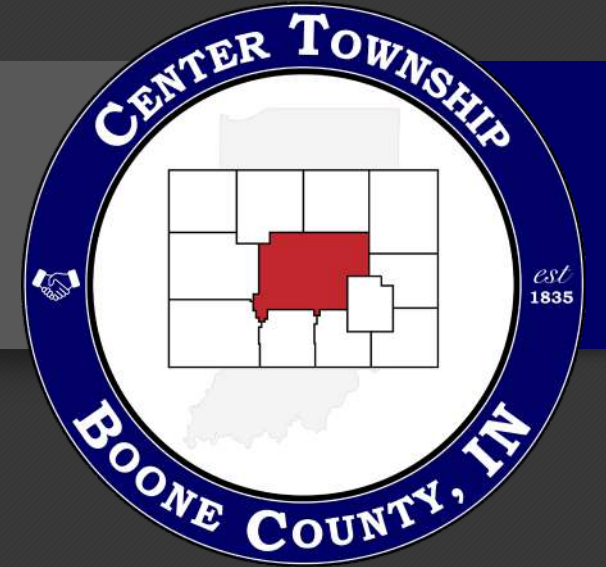


Board may be dissolved, and therefore would revert responsibility to the Center Township Trustee.

- Minutes of the August 2, 2021 Meeting
 - “...as a resolution was previously adopted to dissolve the board due to inactivity.”

Noxious Weeds

Center Township Policies

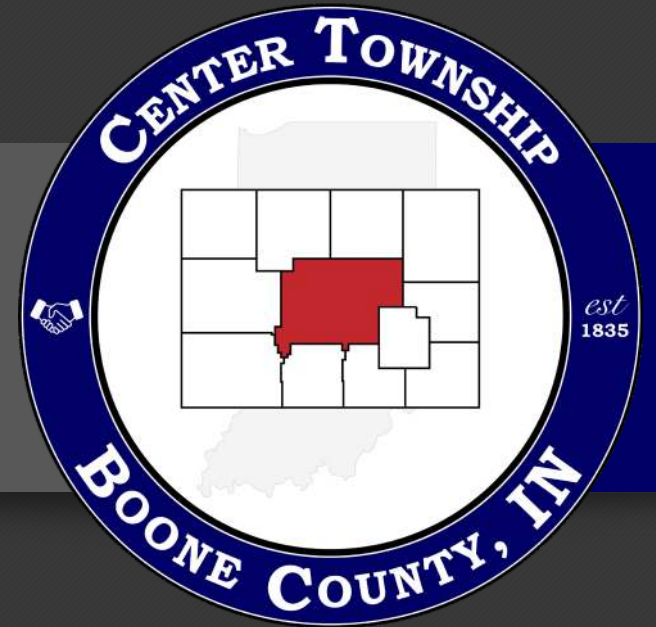


There are no current policies or procedures for Center Township on how to address Noxious Weeds.

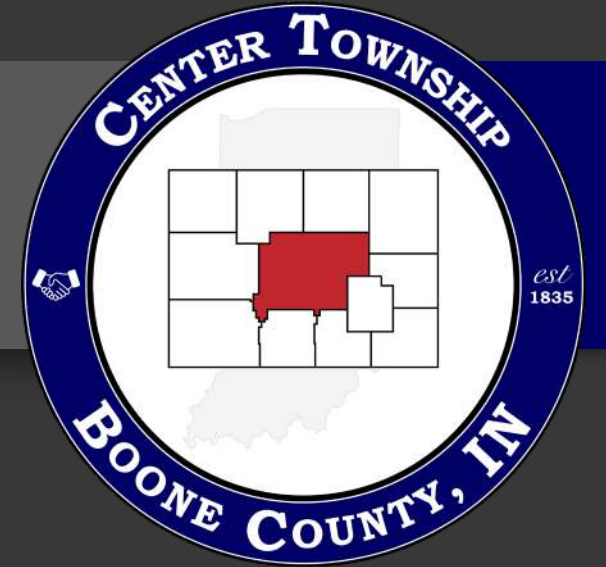
To date, zero complaints have been made to the office regarding noxious weeds.

Further research is needed to determine the next steps and responsibilities of Center Township

Public Notary



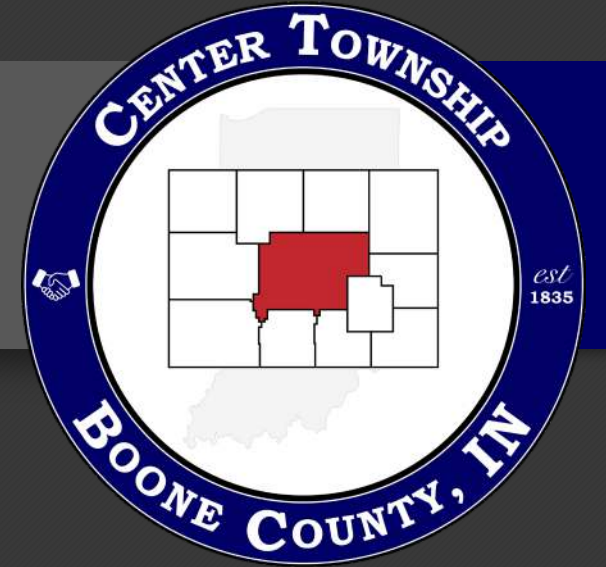
Public Notary



A township trustee may perform any act that a notary public may perform in Indiana. Acknowledgments to deeds or other instruments taken by a trustee shall be recorded as if the acknowledgments had been acknowledged before a notary public.

IC 33-16-8-1

Public Notary



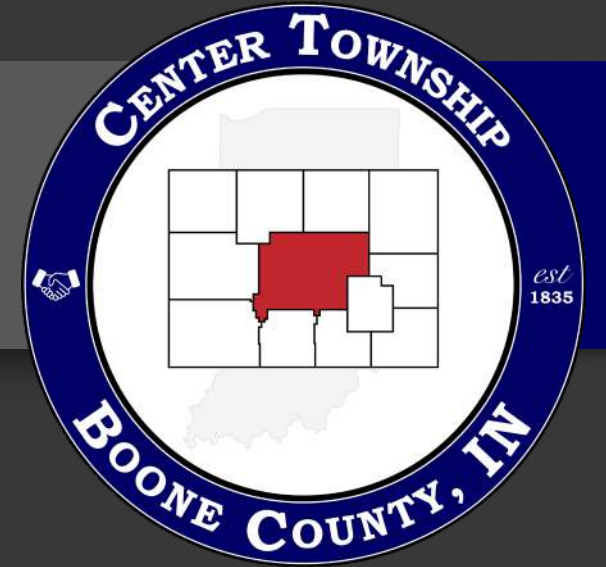
(a) A notarial act may be performed by the following individuals:

(6) Mayors, clerks, clerk-treasurers of towns and cities, township trustees, in their respective towns, cities, and townships.

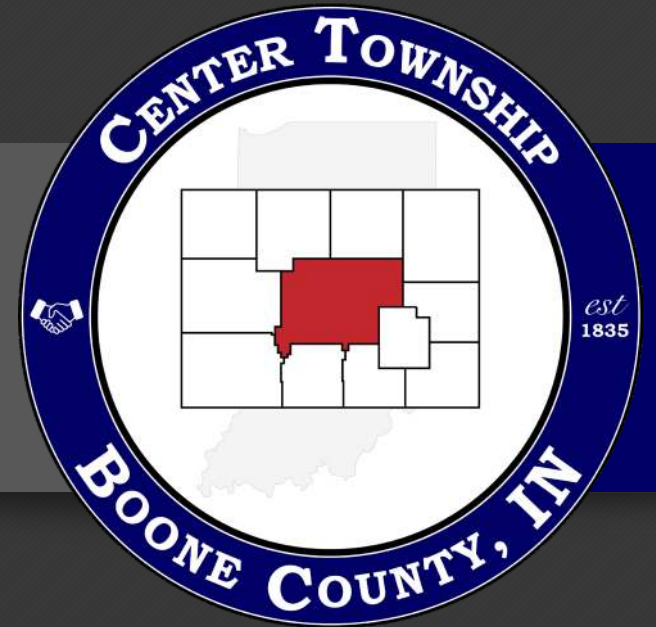
IC 33-42-9-7 (a)(6)

Public Notary

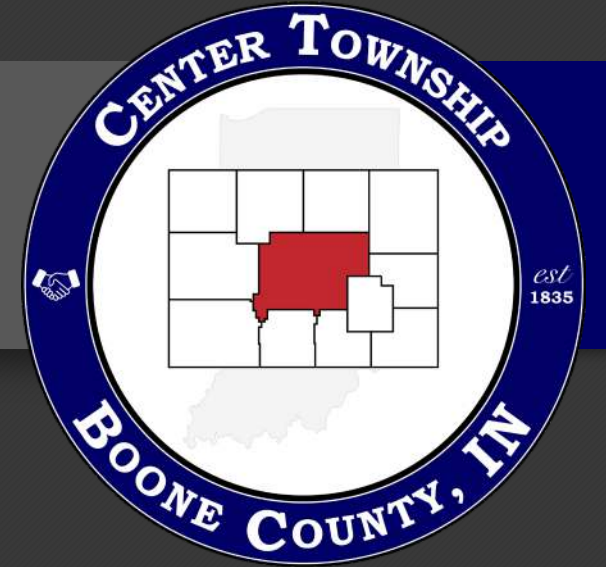
- Currently available by appointment only
- Free service
- Available to Center Township Residents only



Contact Information



Contact Information

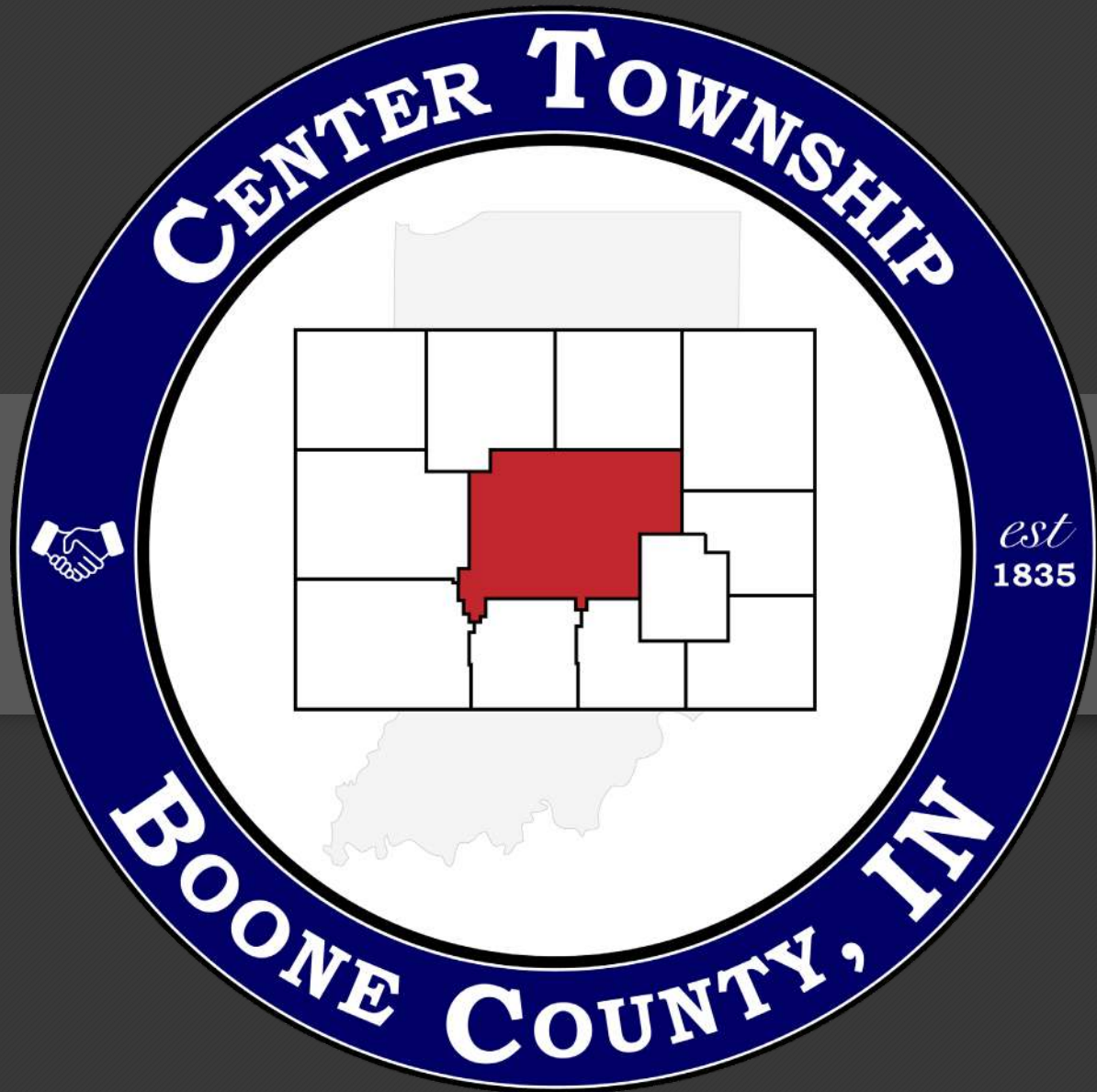


Center Township Trustee
320 N East St
Lebanon, IN 46052

Office | (765) 482-1550
After Hours Emergency | (765) 481-9143

trustee@centertwpboone.com

www.CenterTwpBoone.com



Boone County Commissioners

Questions ?