

Boone County Community Corrections
Advisory Board Meeting
August 15, 2016

Present: Michael Nance, Donna Hankins, Kari Ragsdale, Penny Rader, Annette Bowden, Tammy Rigdon, Ashley McClure, Jana Taylor, Butch Smith, Alex Beattie, Kassie Frazier, Steve Smith, Nancy Hendrickson, Christina Candia, Aaron Smith, Nikki Barnes, Lynette Clark, Judge Kincaid, Todd Meyer, Dave Truitt, Judge Petit, Judge Edens, Tom Santelli, Susie Mayer, Sheriff Nielson

Meeting called to order. May minutes presented for approval. Motion made by Todd Meyer and second by Kassie Frazier. Minutes approved.

JDAI has a new Coordinator- introduction of Nikki Barnes.

Work Release update (Kari): Pre-screen process has changed a little. Kari is now sending a short pre-screen sheet before sending over the big work release packet. Amending the work release handbook to include that sex offenders must also have on a GPS unit.

Financials (Kari): May, June and July all monies have been spent- none has to be given back from the grant. We have already received 2 payments for the next fiscal year.

Medication Assisted Treatment Update: (Penny) This program launched July 1, 2016. No injections have been given as of yet prior to release from the jail. There are two individuals currently out – one has received injection and one is currently waiting to receive injection. Two individuals were just approved and have a meeting with the doctor scheduled for the upcoming week.

Levels of Supervision: (Ashley) Currently 9 total who have supervision level privileges. There are 6 on Level 2 and 3 on Level 3. All requests have been appropriate and the clients seem to be very appreciative of the incentives they are receiving.

Intake/ Pending Update: (Jana) Current have 58 active clients, 3 are sex offenders on work release. Curfew monitoring is being utilized currently for 4 clients who have sentences of 60 days or less. 2 clients being monitored on pre-trial release. There are currently 12 set to complete their sentences by the time of the next advisory board meeting in October.

Since the last AB meeting 5/16/16 there have been 58 new formal request for HD screening- 17 have been accepted, 21 denials and there are currently 20 pending waiting for pre-screen, transfer acceptance, fees need to be paid etc.

Jana suggested that the sooner a pre-screen request can be put in the better- that will give her ample time to work with the client on fees etc for a possible acceptance to the program.

Sherriff Nielson stated that there are currently 217 inmates in BCJ.

SDP Increase: (Michael) MDN submitted a formal written request per the request of Bob Ross at the May AB meeting requesting an increase in the initial fee for those being ordered for SDP. There is currently a \$50.00 supervision fee and he is requesting to increase the fee to \$150.00. There is a lot of staff resource time being spent on the tracking of alleged violations of SDP orders on clients – they have also started utilizing longitudes and latitudes for locations rather than physical address which has increased time spent on alleged non-compliance reports. This fee will be reviewed in one year.

Case Management Salary Increase: (MDN) Requesting a salary increase for case managers beginning in 2017. He is requesting that case managers be paid in accordance with the current salary schedule for probation officers. Case Management is a degreed position and they receive the same certifications and trainings as probation officers. The salary increase would begin at year 2 for both positions at \$39,651.00 January 1, 2017.

With the change in the way we are doing drug screening we have saved \$1400.00 in the last month. This will total out to be an additional savings of \$16,000.00 per year in drug screening to support the increase.

Sherriff Nielson asked if these positions were included in the salary survey- which yes, they were. MDN met with the individual conducting the survey and explained all of this information to her. Tom Santelli wanted to see the results of the survey. Budget hearings will be held in September.

Todd Meyer made a motion to approve salary increase request. Donna Hankins second. Increase request approved.

Advisory Board Openings: (MDN) Beginning January 2017 new 4 year board term will begin. Would like to get all positions filled per statue. We are currently in need of a lay person. MDN will be reaching out to the Director of DCS, statue states that that there shall be one x offender. Steve Smith will be the new school board representative. Susie Mayer attending the meeting as a representative of Aspire expressed her interest in having someone from their facility being involved in the meetings.

Annual Report: (MDN) Presentation of annual report- one correction needs to be made to the listed project income balance. The report states balance as \$182,760.92 the correct number should be \$330,943.43.

Number of felons sent to DOC last year decreased from 105-58 and the number of Level 6 or D Felons has been reduced from 55-25.

Sheriff Nielson made motion to approve. Second by Judge Petit. Annual Report Approved

Theft of Funds- Insurance Claim: (MDN) We received the report from insurance on approved amount to be repaid. They are approving \$34,927.00, Paula Davis pled to \$26,209.00 52K is a more realistic number due to negative receipt transactions which was used to double the amount of cash that was being taken out of the cash drawer. Robert Clutter has spoken with Dan Lamar and it is his

recommendation that we accept the \$34,927.00. Mr. Santelli made a recommendation that an outside company come in and do a yearly audit of the books. Penny Rader discussed that there have been many procedural changes since the theft of money has been recognized including the way the deposit is being done daily and that no cash is received from the person doing the daily deposit. State Board of Accounts is approximately 2 years behind in their audits per Kari.

MDN stated that there would be a quarterly report run to see the amount of negative receipts and adjustments done as a checks and balance procedure. Since Ms. Davis left there have been 12 adjustments, 0 voided receipts and approximately 3 or 4 negative receipts. All have proper documentation as to why they were done noted in their account.

Next meeting will be October 24, 2016.