



Boone County Clerk's Office

212 Courthouse Square
Lebanon, IN 46052-2195
765-482-3510
Fax (765) 485-0150

Jessica J. Fouts

*Clerk of Boone Circuit
and Superior Courts*

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Lisa L. Bruder

1st Deputy

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When filing Small Claims with Boone Clerk's Office the following documents are needed:

Regular Small Claims

Claim - 4 Copies

Affidavit of Debt – 1 Copy

Notice of Claim to Defendant – 4 Copies per Defendant

Notice to Plaintiff- 1 Copy

Vital Information Sheet - 1 Copy per Defendant (must be in Green)

Corporate Resolution -1 Copy per Claim filed

- Please Note this form is for Businesses/ Corporations ONLY

Ejectments

Complaint in Ejectment and for Damages – 4 Copies

Notice of Claim to Defendant -4 Copies per Defendant

Order for Hearing - 4 Copies

Affidavit for Immediate Possession on Real Estate – 4 Copies

Notice of Plaintiff – 1 Copy

Vital Information Sheet – 1 Copy per Defendant (must be in Green)

Lease Agreement/ Contract – 1 Copy for Court
1 Copy per Defendant

Maximum amount allowed \$6,000.00

Filing Fee is \$96.00 plus 10.00 for each additional defendant.

Service by Sheriff \$25.00